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## Semesterly Report Winter 2023

Talia Santarossa, VP Fundraising (Class of 2025)

### Fall 2022

#### May-August:

- Completed role transition with the outgoing VP Fundraising
- Attended a meeting with ACP leadership with other members of APSA Executive Council
- Along with VP Finance, developed the updated Sponsorship Package and helped with the budget
  - Development of the Sponsorship Package involved collecting event descriptions from all Council members planning on running events this year, as well as coordinating with VP Finance regarding how budget changes would affect the composition of the Package. As a result, the Package was not ready for distribution until the end of August.
- Volunteered for orientation for the Class of 2026
- Completed a Trans Wellness Initiative Introduction to Affirming Spaces Training module
- Attended APSA Summer Retreat
- Met with Ali Damani of RxA for preliminary discussions of sponsorship throughout the academic year
- Met with the Movember Committee

#### *Ongoing Responsibilities*

- Attended APSA Executive Council meetings (scheduled on an as-needed basis over the summer for a total of 9 meetings)

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#### September:

- Began connecting with prospective sponsors
- Volunteered for the White Coat Ceremony for the Class of 2024
- Along with APSA President and VP Finance, met with the Faculty to discuss the funding of APSA initiatives
- Helped to coordinate the crochet fundraiser organized by the 2nd Year Class Rep
- Met with the Movember Committee

#### *Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
- Attended APSA General Council Meetings (biweekly)
- Attended APSA Executive & Faculty meetings (biweekly)

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#### October:

- Continued connecting with prospective sponsors, including Neighbourly, Pharmasave, Graduate Planning, and Shoppers Drug Mart, and confirmed sponsorship with the organizations listed above

#### *Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
- Attended APSA General Council Meetings (biweekly)
- Attended APSA Executive & Faculty meetings (biweekly)

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#### November:

- Took on the responsibility of acting as the Undergraduate Student Representative for the Dean's Selection Committee

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- Confirmed sponsorship and coordinated with sponsors for RxFactor
  - Worked with Kit Poon of Mint Health + Drugs to revamp the Mint's Holiday Helping Hand and Bursary Programs

*Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
- Attended APSA General Council Meetings (biweekly)
- Attended APSA Executive & Faculty meetings (biweekly)

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**December:**

- Executed Mint's Holiday Helping Hand + Bursary programs alongside Kit Poon

*Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
- Attended APSA General Council Meetings (biweekly)
- Attended APSA Executive & Faculty meetings (biweekly)

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## Winter 2023

**January:**

- Created a Fundraising Policy document outlining proper procedures for the acquisition and maintenance of relationships with sponsors
- Volunteered for the Class of 2026's White Coat Ceremony
- Attended 1 Dean's Selection Committee meeting

*Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
- Attended APSA General Council Meetings (biweekly)
- Attended APSA Executive & Faculty meetings (biweekly)

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**February:**

- Participated in APSA Awards deliberations (2 meetings) as a member of the Awards Committee
- Attended 2 full days of Dean's Selection Committee meetings
- Attended 'Get to Know Your APSA Team' event with the rest of APSA Council leading up to elections

*Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
- Attended APSA General Council Meetings (biweekly)
- Attended APSA Executive & Faculty meetings (biweekly)

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**March:**

- Attended various Dean's Selection Committee meetings and forums over 4 separate days, wrapping up my involvement with this committee
- Began creating all of the documentation necessary for the transition with the new VP Fundraising

*Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
- Attended APSA General Council Meetings (biweekly)
- Attended APSA Executive & Faculty meetings (biweekly)

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**April:**

- Worked with the incoming VP Fundraising to transition them into this position

*Ongoing Responsibilities*

- Attended APSA Executive Council meetings (biweekly)
  - Attended APSA General Council Meetings (biweekly)
  - Attended APSA Executive & Faculty meetings (biweekly)
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**Closing Notes:**

This year has been a real rollercoaster! As I reflect on what I wrote in last semester's report, I am proud of what I have accomplished alongside the rest of APSA Council this year in spite of the challenges and hiccups that we faced along the way.

My goal this semester was to pave the way for whoever will be stepping into this position next year to be set up for success and not have to deal with all of the same issues that I had to navigate. I hope that through the creation of the Fundraising Policy, I managed to simplify the processes involved in managing sponsors and create a clear path by which we can ensure accountability moving forward.

If you have any questions, comments, or concerns, please feel free to contact me.

Cheers,  
Talía

