



## **VP External Semesterly Report — Fall 2023**

**Jin He**

**December 4, 2023**

### **Routine Tasks:**

- Attended bi-weekly general council meetings
- Attended bi-weekly executive council meetings
- Attended bi-weekly student services-executive meetings
- Attended monthly Council of Faculty Association meetings
- Created promotional graphics and material to be posted to social media and sent out via Class Representatives

### **May - August 2023:**

- Attended APSA Summer Retreat to discuss APSA
- Contacted various venues in Edmonton, including Dinwoodie Lounge for RxFactor venue
- Discussed budget with APSA VP Finance Goodwin Chau and Finance Jr. Kevin Ta
- Contacted Student Group Events about having alcohol at Pharmacy vs Dentistry hockey game
- Met with captain of hockey team, APSA President Purna Sharma, and previous hockey team captain to discuss hockey game planning

### **September 2023:**

- Met with Shane DeMerchant from the Movember Foundation to discuss planning for Movember and RxFactor
- Sent out RxFactor contestant nomination forms
- Held 1 meeting with Movember Committee to brainstorm fundraiser ideas and RxFactor logistics

### **October 2023:**

- Worked with VP Socials Brooklyn Smith and Syndey Facette to coordinate the Unveiloween party
- Worked with RxFactor contestants to coordinate the Unveiloween dance with APSA Instagram Director Allison Wan
- Attended Student Representative Association Summit on October 6 and 7
- Created a hockey pool as a fundraiser for the Movember Foundation with help of Dylan Kuruliak

- Booked Photobooth for RxFactor

**November 2023:**

- Planned LGBTQ+PhSC Board Game Movember Fundraiser event with LGBTQ+PhSC Co-President Samantha Gottschalk and General Member Joseph Lam
- Sent out RxFactor judge invitations
- Planned samosa sale fundraiser for the Movember Foundation
- Discussed sponsorships for RxFactor with VP Fundraising Asmaa Dahrouje and VP Finance Goodwin Chau
- Planned the “Pie in the Face” fundraiser for the Movember foundation
- Worked with APSA VP Socials Brooklyn Smith and Sydney Facette to plan the afterparty for RxFactor
- Worked with APSA Finance Jr. Kevin Ta to create RxFactor ticket website
- Worked with APSA Publications Director, Nick Yamamoto to coordinate APSA Photographers for RxFactor
- Held rehearsals for RxFactor and finished developing event items such as emcee scripts, game show slideshows, and music compilations
- Finalized RxFactor catering order
- Sat on faculty hiring panel for new Student Services Team Lead

**December 2023:**

- Supervised and managed RxFactor
- Upcoming (mid-December): Sitting on faculty hiring panel for new faculty psychologist

Upcoming: Co-Chair Pam Committee meetings with VP CAPSI Sr., Zach Yopek-Stabel

**Note:** We have fundraised throughout November for the Movember foundation. The finalized numbers will be released at the beginning of next semester.

Please contact me if you have any questions!

Cheers,  
Jin He (she/her)