



Alberta Pharmacy Students Association
2-35 Medical Science Building
VP Administration
Megan MacTaggart
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VP Admin Winter 2025 Semesterly Report

Regular Tasks:

- Attended General council meetings or Executive council meetings (alternate weekly) and took meeting minutes
- Attended Student Services-Executive meeting bi-weekly for communication with Student Services
- Gathered agenda items and created the agenda for both the general or executive council meetings weekly
- Checked General APSA email daily
- Booked rooms for councilors as requested for events
- Responded to inquiries from council members, students, and organizations accordingly
- Moderated the APSA Member's Corner Discord channel
- Updated the APSA Pharmacy Google Calendar

January:

- Looked at selecting a date for the Constitution & Policy meeting, the Meet Your APSA Team event, and AGM
- Contacted Constitution and Policy Committee Members about possible amendments

February:

- Submitted Bearsden application for Meet Your APSA Team and organized the event
- Hosted the Meet Your APSA Team lunch & learn
- Sent out call to APSA members & councilors for amendments to the constitution

March:

- Hosted the Constitution & Policy meeting
- Co-hosted the AGM alongside the President and passed motion to approve the constitution edits
- Assisted CAPSI Sr/Jr with hosting various PAM Lunch & Learn events as required
- Collected Semesterly Reports from Council to be posted to the APSA website

April:

- [PLAN] Finished collecting semesterly reports from Council to be posted on the APSA website
- [PLAN] Collected annual reports from APSA-affiliated groups
- [PLAN] Hosted the Spring Changeover Meeting with incoming Council