



APSA Executive Council Meeting

September 21st, 2023 @3:00pm, in person in PBL INSERT ROOM

1. Call to order (3:06 pm)
2. Roll call (2 min) : Prerna, Goodwin, Cass, Talia, Jin, Sarah, Asmaa, Brooklyn, Sydney
 - a. Regrets: Zach
3. Additions to the agenda (1 min)

Motion: To approve the agenda
First: Brooklyn, **Second:** Cass
4. Minutes of the last meeting (1 min)

Motion: To approve the previous meeting minutes
First: Talia, **Second:** Jin

New Business Overview:

FYI: VP Admin (Sarah) trying new summarized form of meeting minutes

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New Business:

5. **Motions for Committees (Prerna)**

Prerna: Background information, Cass recruited a lot with Space and Wellness so 8-10 people applied. Alyssa, Sarah and I said that we don't want to take the opportunity away from people, we are making a motion to increase the committee. If there letter of intent and they are good then they can be added.

Jin: What about if they missed the deadline?

Goodwin: It should be up to the committee head.

Sarah: And we also have an APSA photographer who contacted Nick, I assume we will need an official motion for them?

Prerna: Yeah.

Motion: Be it resolved that for this APSA Council term of 2023-2024, we will allow committee heads to go beyond the restriction of committee size and members restrictions per year at their discretion as long as council also agrees.

First: Goodwin, **Second:** Jin

All in favour

None opposed

Perna abstains

6. **Garneau Chiropractic (Cass)**

Cass: The chiropractor event is a go on Oct 2nd and I made the event page, and they are bringing pizza so there won't be any costs going through us.

7. **Bike Rack Monitoring (Cass)**

Cass: Dave Robertson wanted to set up a camera to monitor the bike racks outside of the APSA lounge because he has a bike that he doesn't want to get stolen.

Summary: Executive Council chose not to allow the student to do this

- Though the area is not directly monitored, it does have some cameras around the area. And the student could take additional measures to put a tracker on their bike.
- Execs were unclear if audio would be recorded and were not sure how much students would appreciate having a camera in the lounge even if it only looked at the bike racks.
- Goodwin has called in a bike theft and has seen campus security retrieve the bike.
- Execs did not want liability if something were to happen to the camera as well.

8. **Mentorship Award (Cass)**

Cass: I was talking to Dylan, but I think we should have a mentorship award to motivate them to be a better mentor or sign up. In addition, I was thinking that mentees could nominate their mentors then have a little gift card and certificate as an award with application.

Talia: I think the awards committee is overloaded with awards. You don't need to overcomplicate it by bringing it to another committee. You could run it by taking the best applications assessed by Space and Wellness then having a draw of the top ones.

Goodwin: Are you gonna be stuck on how much is awarded from a finance perspective?

Cass: No.

Perna: How was the mentorship event?

Summary:

- It was a bit more chaotic than anticipated
- Communication was a problem between mentors and mentees
- Next time would probably get everyone to to start at auditorium and then pair up any people missing their mentor/mentee(s)
- Groups that used the jeopardy found it a good icebreaker, previous years have said that board games alone weren't good
- Variable ratio of mentees to mentors
- Suggested polling the current mentees for concerns/what they want, but it was discussed that mentors should explore this with their groups specifically
- Reminder that Mentor's Corner is available to mentors to discuss ideas on topics for students

9. **Pharmacy Graduate Students Association (Sarah)**

Sarah: So I brought this up over the summer, but neither Prerna or I have reached out to the Pharmacy Graduate Students Association. I did recently get some interest from a grad student, who was not an executive member of the group who said it would be nice to be invited to things, but I wanted to ask if one of the execs instead wanted to head the conversation to see if they are interested in collaborating in some way? I know Prerna is busy with everything and I am not directly involved in events that I feel I should be the contact.

Summary:

- Prerna will start a conversation with the Pharmacy Graduate Student's Association about if they are interested in being invited to events similar to how faculty is invited to participate.
- VP Social(s) will include them on emails going forward should they express interest
- VP Admin will determine who to invite from the association as a general access to invited calendar events

10. **Finance updates (Goodwin)**

Goodwin: So taking a look at some of the updates with the budget this year so far.

Summary:

- Got refund on membership cards due to printing not being as promised
- Intramurals were not covered this year, they were covered last year by reallocating MOUs
- PQ+2 is over budget due to changes in printing costs, looking to get sponsorship from Mediscribe after they reached out to VP Academic regarding awards and career series costs. Mediscribe is a new company with CEO's with recent grads from UAlberta who was a previous Publication Director, so they have taken an interest in sponsoring PQ+2.
 - VP Finance and Publications Director to discuss PQ+2 sponsorship amount to cover 2 issues of PQ+2 with advertisement with VP Fundraising and President looped in on communication.
- Membership for the incoming year is currently lacking compared to previous years.

11. **Anjela's Resignation (Prerna/Goodwin)**

Prerna: So I think we all know that Anjela is resigning, Linh is taking over temporarily and they are hiring for Student Services, if you would like to be involved let me know.

Motion: To move into camera

First: Cass, **Second:** Talia

Motion: To move out of camera

First: Jin , **Second:** Talia

Prerna: So I will send out an email to all class reps that they can facilitate pooling for money to buy a gift for Anjela, then Goodwin will set up a motion for a new budget item for using APSA budget to use money to make our own package.

12. **Student Services Meeting (Sarah)**

Sarah: On a related note, our first meeting with Student Services is next week, so I wanted to check in and see what tentative items we have of interest for the meeting. There is no official agenda for this meeting,

but so far we have the discussion about who will be our main contact with student services moving forward, coverage of Safe Sex Supplies/Feminine Hygiene Products, which I will let Cass discuss shortly, involving them on how we will be contacting faculty mint cup members on events moving forward. I wanted to clarify on the conference funding that “Applicants can only receive funding once during their academic program,” and also wanted to confirm if the Pumpkin carving contest and Gingerbread design contest will still proceed in light of Anjela’s departure from Student Services. If we have points that can be removed let me know, but if you have other points that would also be helpful before I let Cass go over the Safe Sex Supplies.

Cass: I would also like an update on the keypad for the multifaith prayer.

Asmaa: There is a keypad now, but the key still works.

Cass: Okay I will ask what the code is at the meeting then. Justin gave me a list of costs for the products of the companies they reached out to. I just wanted to get some thoughts about what they provided for information to determine what we want to propose to the faculty with numbers.

Perna: I think we should talk to Trent about this first, but just by price I think we go by Pamco pricing. I also want to get an update on counselling services and what their plan is with student services going forward.

Additions to the Agenda:

13. Update Regarding Faculty Committees (Talia)

- Faculty committees were completed with at least one applicant per committee and sent to Dr. Mahmoud.

14. Quick MOU 3 Year Plan (Goodwin)

Summary:

- VP Finance to meet with Trent regarding Faculty MOUs for the next 3 years as Faculty need it in advance to approve the budget. Currently, MOUs are allocated 50/50 between initiatives and specific events.
- With review of current budget and estimation, potentially aim for a percentage of growth of 8-15% per year. Currently set at 5% increase.

15. APSA Membership Benefits (Sarah)

Summary:

- Membership is currently lower than previous trends and low attendance registered to first year CAPSI/IPSF lunch and learn
- First year class doesn’t appear to be very active on Facebook as main platform, VP Admin trying to provide details accessible via calendar up to date with Facebook with alternative methods for submitting for contests
- Forms for events need to clearly state whether event is for APSA member versus everyone
- With first general lunch and learn coming up, there was miscommunication that lunch and learns were supposed to APSA member only
 - This lunch and learn will be considered blacklisted for non-member and member
- Moving forward, lunch and learns will have food only for APSA members and then non-APSA members can attend for the session.
- In order to give more benefit for membership, there will be more price discount for members in events moving forward

- APSA to explore how to engage the first years in order to get more interest in membership, but also clearly show what benefits of membership are
- Should Mint Cup be funded by APSA only in the future, it may be considered to be an APSA member only as funds will be coming directly from APSA.

16. Adjournment (4:19pm)

Motion: To adjourn

First: Talia, **Second:** Cass