



APSA Executive Council Meeting
Sept 17th, 2024 @4:00pm, in ECHA 2-420

1. Call to order (4:03pm)
2. Roll call (2 min) : Gauhar, Megan, Amy, Brent, Nathaniel, Kevin, Julie, Jayden, Jin, Georgia, Kirsten, Vincent, MacKenzie, Fiona, Krisha, Ally, Yeganeh, Max, Matthew, Zach, Isabella, Jacob, Miguel, Don, Josh, Hafza, Sania, Judy, Mike
 - a. Regrets: Rebecca, Julia, Madison, Toni, Allison, Bruce, Denaë, Marissa, Naomi, Remi, Sarah
3. Additions to the agenda (1 min)

Motion: To approve the agenda
First: Kirsten, Second: Nathaniel
4. Minutes of the last meeting (1 min)

Motion: To approve the previous [meeting minutes](#)
First: Kirsten, Second: MacKenzie

New Business:

5. Review of previous meeting's Action Items - Megan (5 mins)
 - a. Description:
Mike - public-friendly budget posted to website? - Not yet, by next Monday.
6. APSA/MSA Sports Game Event - Isabella (5 mins)
 - a. Description: <https://forms.gle/GneDDrDP954JLYkZ8>
 - b. Notes: Most popular date is Saturday Nov 30th, cost is \$430 for court/bleachers, would need about 84 people. \$5 ticket includes the social night after. Tournament style? How would 84 people play at once? MSA is not interested in chipping in for costs at this point, but want it to be on campus. Should be a 2-way street, in building a relationship with them they need to contribute.
 - c. Table for next meeting → further discussion warranted
7. Blue & Gold date discussion/ major event dates - Julie (10 mins)
 - a. Description: Discussing rationale behind dates selected
 - b. Notes: Blue & Gold will be on April 5th, which is still a week before classes end. This date was chosen intentionally, as Ramadan falls from Feb 28-March 29th (approx) and any later than April 5th is too close to finals. APSA-affiliated student groups were consulted. If other students approach with concerns about the date, please let them know why this date was chosen.
8. Temporary Housing Board - Mike (5 mins)
 - a. Description: Lists of properties for short-term rent while on rotations; could also expand to

- indicate properties for rent during the semester; who would manage this long-term?
- b. Notes: Mike has received a list as described above, discussion around who would manage this? Potentially should be linked by each course coordinator in each rotation course orientation slides. Note that the places on this list are preferentially given to Med students and residents, then it's first come first serve after that for other allied health profession students. Discussion around how it should be the faculty handling this. APSA could put together a resource to incorporate into their rotation guide to let students be aware of this, but otherwise should be faculty.
9. APSA Bi-election Unfilled Positions / Committee Voting - Yeganeh (10 mins)
- a. Description: [Google Form] for voting, spreadsheet of applicants with LOIs. Possibility of separate motion for Constitution & Policy Committee.
Motion: To move into camera
First: Max, Second: Brent
Motion: To move out of camera
First: Kevin, Second: Matt

Motion: To allow committee chair to approve late applicants for Constitution & Policy Committee at their discretion
First: Georgia, Second: Miguel
All in favour, none opposed
Gauhar & Megan abstain

Motion: To allow additional members to join the Space & Wellness committee above and beyond what is outlined in the constitution
First: Jin, Second: Jacob
All in favour, None opposed
Gauhar & Nathaniel abstain
10. [Updating APSA rotation guide](#) - Amy/Vincent (15 mins)
- a. Description: We are wanting to get an idea of what students expectations are for themselves, preceptors, and faculty respectively while on rotation
 - b. Notes: Trying to update the linked rotation guide. Need to ensure it's aligned with student, faculty, and course perspectives. Some expectations included quicker communication with the faculty/course coordinator/student services, better vetting for preceptors, more rigid guidelines of what we were expected to do as lots was left up to the preceptor, more clarity on whether we get stat holidays off or not and clarity around scheduling/hours, some students expected to be more independent and some expected to be less independent (i.e. faculty should clarify that preceptors are expected to be there for the whole rotation), most students expected learning-focused experience vs working-focused but it depends on the preceptor. Faculty plans on being more transparent with the post-course evaluation process.
Motion: To move into camera
First: Brent, Second: Josh
Motion: To move out of camera
First: Jin, Second: Zach
11. Potential APSA Practical Resources - Vincent (5 mins)
- a. Description: Thinking about making a guide regarding 3rd party insurance navigation as well as a guide/session regarding dispensary softwares/ EMRs. Gauging council support and possible assistance
 - b. Notes: Question around whether this should be an APSA issue? Some thought that students typically tend to pick up the software fairly quickly, but insurance is more difficult. Should likely fall more on the faculty to coordinate open labs/training sessions for EMR software, and just have

APSA be the supporting voice to push this. Tentative discussion around the potential for creating a document about 3rd party insurance.

- c. Table for now → further discussion warranted
12. Additions to the Agenda:
 13. Adjournment (4:56pm)
 - Motion:** To adjourn
 - First: Ally, Second: Krisha