

Semesterly Council Report (Winter 2020): Recruitment Director

Hey everyone, I am just going to provide a timeline of what I have worked on this semester with my position as the Recruitment Director.

January

- This was a really busy month. As you may recall, in the Fall semester I started to organize Independent Night that took place on Jan 30th, 2020
- Over the Winter Break I sat down with Aileen Jang again to finalize the logistics of Independent Night
 - Here I helped Aileen create a sponsor sheet, this was shared with the students
 - I created a platform via Facebook, where I advertised the event, shared important details, and collected mailing list information
 - I assembled a group of volunteers for the event
 - The group was responsible for setting up and coordinating
 - I additionally met with each individual host and directed them to their table
 - I was also the MC for the event

February

- I sat down with Amy Gratton from the Career Centre in order to finalize Career Night
 - This entailed selecting and finalizing the hosts, booking rooms, figuring out catering, and finalizing the finances
 - In mid-February I started to advertise the event. This included both in person and online advertisements
- I was also in contact with The Medicine Shoppe as I was hoping to organize a presentation, in March, in the form of a lunch and learn

March

- Unfortunately due to COVID-19, a lot of the events that were scheduled for March were canceled (Career Night and The Medicine Shoppe Lunch and Learn)
 - I met with Amy Gratton, Dallyce, and Dr. Sanghera to discuss how to proceed
 - I reached out to both the hosts and the students to inform them
- With the increasing demand on Pharmacies due to the pandemic my Recruiting workload increased as I helped facilitate student positions for Loblaws, Shoppers Drug Mart, Mint Health + Drugs, and other local pharmacies

April

- I met with the incoming Recruitment Director and provided her with a transition document
- Contacted the IT Director in order to update the contact information for job postings
- Reached out to my main contacts and introduced the Recruitment Director to them

Cheers,

Gurpal Gill