



Alberta Pharmacy Students Association  
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CSHP Representative  
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## FALL 2023 YEAR Semesterly Report

### General Tasks:

- Ensuring Job Postings are posted in a timely manner
- Promoting the Job Postings page for students and employers
- Coordination of Independent Night with Pharmacy Alumni and the University Office of Alumni Relations
- Promotion of the Career Fair to Pharmacy students

### April:

- Introduction with the previous Recruitment Director
- Informed on how to make job postings by them and posting any that were left by them

### May & June

- Initiate contact with the office of alumni about initiating negotiations for Independent night

### July

- Contacted by Rexall for optimum times for different years to have lunch and learn about hiring opportunities (pending)
- Posted pending ad postings

### August

- Confirmed a date for independent night and commenced planning for the event (making graphics for the event along with promotional material)
- Re-established the Job Postings page after

### September

- Established contact with independent pharmacy owners and started negotiations with Aileen Jang (independent owner previously responsible for recruiting independent pharmacies)
- Confirmed promotional material with other organizers of Independent night

### October

- Initiated donation gathering from independents with the help of VP finance
- Distributed promotional material for sign up in regards to Independent night
- Finalized event dates with Rexall (indicated more interest in next year)

- Ad postings (consistent)

## **November**

- Finalized script, menu, venue and donations for Independent Night
- Hosted Independent Night
- Helped with promotion for Career Fair

## **December**

- Ad postings