

Fall 2020

Semesterly Councillor Report: Recruitment Director (**Akshita Chandok**)

**These responsibilities occur throughout the term on a weekly basis*

April – End of the summer

- Advertising and coordinating payment for job postings, relaying important information and opportunities to students through Facebook APSA Members Page and keeping the Job Board on <https://myapsa.ca/student-services/job-postings/> updated. *
- Coordinating with recruiters to find the best subscriptions for them and helping them advertise accordingly*
- Coordinated with Dallyce, Brenda (FoPPS) and Charlotte Wray at the Career Centre through email and virtual meetings to find an appropriate date and time for the Annual Pharmacy Career Fair
- Polled opinions from other councillors concerning the Career Fair and worked closely with Charlotte to implement the feedback and work out logistics of an Online Career Fair
- Facilitated phone call meeting with Dustin from Rexall to help facilitate a recruitment event for fourth years specifically (which was held in November)

Fall

- Carried posting responsibilities as outlined above* (change in posting rules where all job postings on Facebook must come from the RD)
- Attended biweekly APSA general council meetings
- Reached out to and coordinated with Aileen Jang to plan Independent Night and discuss the potential format for the event; decided we could potentially hold the event in April instead of January.
- Meetings with Lisa and Charlotte at the Career Centre to coordinate advertising for Career Fair
- Advertised Career Fair through Facebook and class emails to the student body and was responsible for helping students set up Simplicity accounts. Hosted Career Fair was virtually on November 6th using Simplicity alongside Lisa and Charlotte. The event had 120 students participate.
 - RD had a much bigger role in Career Fair this year due to staffing changes in the Career Centre and since it was the first time it was being held virtually
- Late October I reached out to and set a meeting with Amy Gratton and Charlotte from Career Centre to plan Independent Night for the Winter Term. We decided on a fully virtual concept, figured out the logistics and budget.
- Early November, I finalized the details for the Pharmacy Career Night and had the ideas approved through the Career Centre. We decided to change the name to “Pharmacy Career Exploration Night” and it will be held virtually on March 18th.

What's Next:

- TBA: Host Independent Night alongside Aileen (this is highly dependent on Public Health orders)
- March 18: Pharmacy Career Exploration Night (Virtually)
- Potential pre-recorded L&L on Interview Tips with multiple recruiters (TBA)