



Alberta Pharmacy Students Association  
2-35 Medical Science Building  
Publications Director  
Joshua Litke  
jplitke@ualberta.ca

## Publications Director Winter 2025 Semesterly Report

### Regular Tasks:

- Attended APSA General Council meetings every two weeks
- Chaired the photography committee
  - Meeting with photographers as needed to discuss upcoming events
  - Maintaining and updating the photography assignment spreadsheet
  - Reviewing uploads to APSA's Flickr page
    - Events covered by the committee available here:  
<https://www.flickr.com/photos/196432196@N05/albums>
- Coordinating yearbook printing for Class of 2025
  - Meeting with yearbook committee for updates
  - Coordinating printing with our publisher
- Overseeing the production and publication of the student magazine
  - Writing, designing, and editing PQ+2 articles
  - Meeting with PQ editors to brainstorm future articles, work on current articles, and reflect on previous publications
    - Available online here:  
<https://issuu.com/pqplustwo>

### January:

- PQ+2 meeting for February 2024 issue
  - Selection of article topics (consensus)
  - Delegation of roles
- Updated event signup sheet for photographers
- Continued distribution of Class of 2024 yearbooks

### February:

- Follow-up PQ+2 meeting for February 2024 issue
  - Reviewed draft
  - Reviewed outstanding tasks
- Published February 2024 issue of PQ+2
- Announcement of PQ Meme Contest
- Updated event signup sheet for photographers
- Developed the PAM calendar and booklet in coordination with CAPSI Sr, Jin He

## **March:**

- PQ+2 meeting for April 2024 issue
  - Selection of article topics (consensus)
  - Delegation of roles
- Updated event signup sheet for photographers
- Follow-up PQ+2 meeting for April 2024 issue
  - Reviewed draft
  - Reviewed outstanding tasks
- Yearbook Editor meeting
  - Finalized the yearbook
  - Concluded fundraising period for yearbook advertisements
  - Established roles regarding yearbook distribution

## **April:**

- Published April 2024 issue of PQ+2
- Opened voting, distributed prizes for PQ+2 Meme Contest
- Check-in with Yearbook Editors on status of Class of 2026 yearbook
  - Forwarded resources from previous years
- Communicated with publisher WCD
  - Received quote for Yearbook 2026
  - Initiated printing process
- Facilitated meeting with current, outgoing, and incoming Yearbook Editors
- Transition with 2025/2026 Publications Director to be scheduled once position is filled