



APSA Executive Council Meeting  
October 8th, 2024 @4:00pm, PBL 2-12A

1. Call to order (3:58pm)
2. Roll call (2 min): Gauhar, Megan, Brent, Amy, Jin, Jayden, Julie, Rebecca, Kevin, Nathaniel
  - a. Regrets: None
3. Additions to the agenda (1 min)

**Motion:** To approve the agenda  
First: Jin, Second: Nathaniel
4. Minutes of the [last meeting](#) (1 min)

**Motion:** To approve the previous meeting minutes  
First: Rebecca, Second: Amy

New Business:

5. Review of previous meeting's Action Items - Megan (3 mins)
  - a. Brent: Lunch & Learn master document for councillors/sponsors creation?
    1. Completed - has been shared with SAF-Pharm Director for Loblaw's lunch & learn. Will be included in the next General Council meeting agenda.
  - b. Nathaniel: Collaboration with Josh for collage & class pics in APSA lounge?
    1. Josh will send it as soon as he can, and is currently working on it.
6. Update on the Faculty Newsletter - Nathaniel (1 min)
  - a. Deadline to submit information/events
    1. The 20th of the month before is when we have to share APSA event details with Faculty (i.e. October 20th deadline for the November Faculty newsletter). Update the document in the VP Student Services subfolder (APSA Google Drive) with details of your event(s).
7. PharmaEpass x APSA - Megan/Gauhar (5 mins)
  - a. Description: We received an email from Kirillos with PharmaEpass who expressed interest in partnering with APSA, they already offer PEBC prep discount for CAPSI members (60% off) but are open to working on future initiatives, such as providing study materials or collaborating on other projects that could further support student success. Thoughts on this?
  - b. Notes: need to mention that all APSA members are CAPSI members, so unless they offer a greater discount. Possibility of pitching a 3rd year Lunch & Learn in regards to PEBC logistics.
  - c. **ACTION ITEM:** Brent to reach out about the Lunch & Learn/partnership possibility
8. Update on the First Year Lunch and Learn with Garneau Chiropractic - Nathaniel (2 min)
  - a. Description: R.e. Attendance

- b. Notes: First years did a great job with attendance. No need for an additional professionalism reminder, but we can still share the official “Lunch & Learn” document with the cohort once it’s finalized.
9. Lunch and Learns - Amy/Gauhar (15 mins)
- a. Description: Discussion surrounding Lunch & Learns. Finalizing our plan of action including details of “bans”. Standardizing attendance form.
  - b. Notes: 1 warning for lunch & leaving, if it happens again then institute a 1 month ban from lunch and learns/ all free-for-students events that require sign up. If for some reason it happens again after that, ban from rest of lunch and learns/ all free-for-students events that require sign up for the rest of the academic year. Decision to leave the blacklisting process/ repercussions as it stands..
10. Additions to the Agenda:
11. Adjournment (4:23pm)
- Motion:** To adjourn  
First: Kevin, Second, Brent