



APSA Executive Council Meeting
October 22nd, 2024 @4:00pm, PBL 2-47

1. Call to order (4:04pm)
2. Roll call (2 min): Gauhar, Megan, Kevin, Jin, Brent, Nathaniel, Amy, Rebecca, Jayden, Julie
 - a. Regrets: None
3. Additions to the agenda (1 min)
Motion: To approve the agenda
First: Nathaniel, Second: Amy
4. Minutes of the last meeting (1 min)
Motion: To approve the [previous meeting minutes](#)
First: Rebecca, Second: Kevin

New Business:

5. Review of previous meeting's Action Items - Megan (5 mins)
 - a. Connected with PharmaEpass? Lunch & learn master doc? - Brent
 - b. Notes: PharmaEpass emailed back, offered us complementary passes to some PEBC prep program if people fill out a survey (like a giveaway). Lunch & learn document is complete, just needs to be circulated. To be submitted to general council for next general meeting.
6. Textbook sale - Megan (5 mins)
 - a. Description: I've had a 4th year student reach out about the textbook sale, just wondering what everyone's thoughts are on holding one this year? I get the sense that the majority of Years 1-3 do not own (or want to own) physical copies of textbooks. The 4th year student said it's probably only a small handful of their class that even own physical textbooks. Possibility of creating a Google form to gauge interest in buying and interest in selling?
 - b. Notes: Suggested creation of Discord channel for textbook sales - all members will have posting permissions.
7. Breakfast Club Debrief - Gauhar (15 mins)
 - a. Description: Feedback from the team including discussion about optimization strategies
 - b. Notes: Students seemed to enjoy it and enjoyed talking to the reps. Some students felt confused about the petition that was being signed at the beginning of the line and that they felt they had to sign it in order to get food, likely just a miscommunication and misplacement of the 4th year student who was leading it. Generally it seemed well-received by students, we had good student turnout. The location chosen was accessible. Discussion around location and whether moving to MSB hallway upstairs would allow for more sitting spots for students and opportunity for sponsors to chat with the students. Suggestions to have a sign up sheet for council members to

volunteer to help with this event going forward, can extend this to the space & wellness committee and/or general council as well as executives. Suggestion to include gluten-free options and nearer to the end of the event send out a reminder to students that they can come pick up more snacks. Sponsors also could “serve” the instant coffee to allow more engagement with students.

8. Student Services Accessibility - Gauhar (5 mins)
 - a. Description: Discussion about accessibility of Student Services and awareness of services provided.
 - b. Notes: Do students know when to go to the Dean’s office vs the Student Services office? Could be a location issue, could suggest displaying the Student Services banner in the hallway facing the other direction. It’s been helpful having another student services staff member to increase hours. Could mostly just be some confusion amongst the first years. May be helpful to clarify their hours and when they are going to be there.
9. APSA Lockers - Amy/Nathaniel (10 mins)
 - a. Description: At Curriculum Committee, the pharmsci stream review document noted that “assignment of lockers would help improve lab teaching”. We are hoping to discuss this with APSA council to see if we can help with a solution!
 - b. Notes: APSA lockers are available for purchase for students who want to store their items, not sure of the feasibility of giving a locker to every student for Pharmaceuticals use. Is their concern about the bags/coats being a tripping hazard or cluttering workspace? If so, can encourage students to tuck their bags better under the lab work desks. Or, if lockers are deemed by faculty to be a necessity, we may have to discuss the idea of having Faculty “buy” or rent a block of lockers for pharmaceuticals lab use.
10. Additions to the Agenda: None
11. Adjournment (5:07pm)

Motion: To adjourn
First: Julie, Second: Jayden