




Clinical Associate

100% remote - Hiring up to 2 Candidates

- Internship: May 1, 2025 - August 31, 2025

We're Hiring!

 Hello, and thanks for stopping by this job posting! Medi-scribe is an Alberta based software company created by UofA Pharmacy Alumni (2020 PharmD Class).

Medi-scribe launched in 2021, recognizing the growing administrative burdens in pharmacy practice limiting quality patient care. This summer, we're excited to open up 1-2 positions for a summer intern to join us as a customer success associate.

Our team and Vision

Medi-scribe's vision is to empower pharmacists to deliver the best patient care, without the weight of administrative burden. We share this vision with over 1000 pharmacists who shape the technology we build.

Our team consists of pharmacists, researchers, physicians, residents, designers, and software engineers who work cross functionality to be the most pharmacist-centric company in the world. We set an exceptionally high bar for ourselves in the technology we build and the service we provide! To date, we've interned over 5 pharmacy students and accepted 2 fourth year PharmD students. We're one of the top 10 start ups in Edmonton, and support some of the most innovative pharmacy practices in Canada.

Clinical Associates at Medi-scribe is all about ensuring Medi-scribe clinical content is timely, accurate, relevant, and caters to the evolving needs of pharmacists. You will be working alongside software engineers, designers, pharmacists, and front line users to advance and maintain our data so that it is the most jurisdictionally accurate and relevant for a variety of our customers across Canada. In this role, the successful candidate will be involved in developing high quality, transferable skills across data informatics to refine their aptitude in technology and pharmacy.

Responsibilities

- **Data Quality Assurance:** Review and update Medi-scribe Data utilizing base ensuring quality assurance and accuracy
- **Chronic Disease Management:** Apply comprehensive medication management principles into documentation for developers, designers, and other pharmacists.
- **Driving Clinical Excellence:** Foster a culture of continuous improvement in clinical practices, ensuring adherence to the latest healthcare standards and innovations.
- **Clinical Programs:** Contribute to the development of new clinical programs and services that enhance patient outcomes and healthcare delivery
- **Manage data compliance** ensuring adherence to local, national, and industry-specific regulations and frameworks.
- **Software Testing** to validate Medi-scribe application through robust software testing

About you!

- **Access to windows computer** and reliable internet access (This position is remote)
- **Excellence In Patient Care:** You believe in excellence and that patients deserve nothing less but the best care from their pharmacy teams. You believe pharmacists can provide this care when they're provided the necessary time, training, tools and resources to fully utilize their scope.
- **Community Pharmacy Experience:** You have at least 2 years of front line community experience and possess a deep understanding of local pharmacy workflows from prescription intake, drug reimbursement, to clinical services provision, documentation, and billing
- **Knowledgeable in Patient Care Process:** You understand the patient care process and what quality patient care and quality pharmacy documentation should look like
- **Attention to detail :** You have strong attention to detail and superior time management skills
- **Self Directed:** You take ownership in your work and are able to stay committed to ensuring projects are delivered to quality and precision.

- **Literature Appraisal:** You understand the principles of evidence based medicine and are able to critique multiple sources of drug/medical information following a systematic review/ editorial process.
- **Collaborative Team Player:** You enjoy working across departments to drive client success and contribute to Medi-scribe's growth and better care via pharmacists

Compensation and Perks

- **\$21 - \$27 per hour based on experience**
- Company Swag
- Onsite/Off Site Team Bonding events
- Company Equipment
- Opportunity to continue working throughout the school year

Hours

- 15-32 hours per week (Minimum 10 hours per week); Option for FT for the right candidate
- M-F Flexible Schedule (Working Weekends are optional)

Internship Duration:

- May 1, 2025 - August 31, 2025
- Flexible with Holidays/ Rotations

Location of Work:

- Remote (100%) - Alberta (must be working remote from Alberta)
- Please let us know if you do not have a vehicle and/or not able to do onsite/travel customer onboarding

Contact:

Email resumes/ questions to :

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Lawrence Woo, RPh, PharmD

Co-Founder

<https://www.medi-scribe.com/>