



APSA Executive Council Meeting
May 28th, 2024 @7:30pm, online via Google Meets

1. Call to order (7:31)
2. Roll call (2 min): Gauhar, Megan, Rebecca, Amy, Kevin, Nathaniel, Julie, Jayden, Brent
 - a. Regrets: None
3. Additions to the agenda (1 min)
Motion: To approve the agenda
First: Rebecca, Second: Megan

New Business:

5. Update about PLLC Funding (Gauhar) - 2 mins
 - a. Description: Brief update of the funding we received from PLLC
 - b. Notes:
 - i. After PLLC meeting with President, VP Admin, and VP Finance, PLLC decided to award \$1500 for leadership development activities specifically for APSA Executive Council.
 - ii. Executive council to discuss possible leadership development activities; table for now
6. Placement funding update from Student Services (Gauhar) - 2 mins
 - a. Description: Update from Trent regarding funding to support experiential learning (placements)
 - b. Notes:
 - i. It was brought up that there were significant limitations/lack of support for rural placements with limited accommodations
 - ii. Trent looked into it, and he has shared that there was a surplus that was made available to the faculty for "extra initiatives" = he has requested extra funds for experiential learning. There are 212 students currently doing rural placements, unsure exactly on dollar value but the funds would likely be enough to support about 100 students over a given rotation cycle. Likely will go to students who are not from the small towns that they are placed in i.e. mostly for students with no support in the towns. Prioritization may include 4th years as they have longer placements.
 - iii. More information to come.
7. Update about psychologist - Tristyn - 2 mins
 - a. Description: Started 3 weeks ago, some uptake (~6 students across cohorts) - has availability to see more students. ACTION ITEM: Nathaniel - share details through APSA Members Discord
 - b. Notes:
 - i. Faculty newsletter and email from Student Services had disseminated this information; suggested for APSA to promote/share it through Discord.
 - ii. VP Student Services to share via APSA Members Corner Discord

8. Ideas for Executive team-building/leadership activities (Megan) - 10 mins
 - a. Description: Based on the responses to the [Google Form](#), what are some thoughts for a team-building activity Executive Council could do?
 - b. Notes:
 - i. Suggested activities: team dinner, virtual “pizza party”, rock climbing, etc.
 - ii. Table for now, revisit later in the summer.

9. Ideas for encouraging student engagement & culture/faculty support (Gauhar) - 10 mins
 - a. Description: Funding is available from the faculty to support events that promote student engagement/culture. Any ideas related to a “Welcome Back Week”/ events in the month of September, open to all students (APSA and non-APSA members) to encourage in-person participation. Brainstorming ideas!
 - b. Notes:
 - i. Our focus for orientation is going to be maximizing APSA membership purchases and showcasing the value of being an APSA member. Focus is in-person events.
 - ii. MPSC, BPSA, LGBTQ+PhSC groups can have an opportunity to present or lead an event. APSA will support them through funding for their activities. Encourages first years to “find their people”.
 - iii. Dr. Hughes is asking us over the next couple weeks to share with her a brief overview of the kind of things we are thinking of in terms of events for their budget. Student services can help organize events too.
 - iv. VP Socials to reach out to club representatives to get their preliminary thoughts on what event they might like to host on orientation day
 - v. Ideas: Welcome back BBQ was fun/well-received last time, so could do something similar but to make it like a “carnival” (get faculty involved, rentable cotton candy machine, corn hole, dunk-tank type event); Could showcase committees and the APSA-affiliated clubs with booths at the event with information about each club/committee.
 - vi. VP Socials to put together a working document for orientation planning/ ideas.

10. RxFactor venue (Megan) - 2 mins
 - a. Description: ACTION ITEM for VP External; Rx Factor used to be held in Myer Horowitz but in the past few years has been at Dinwoodie due to renovations - should be something to start looking into soon (+VP socials?)
 - b. Notes:
 - i. VP External to assemble committee first and then will touch on it next month

11. Sponsorship package update (Gauhar) - 2 mins
 - a. Description: ACTION ITEM for VP Fundraising/Finance; consider scheduling a meeting to draft a package update for the next Exec meeting.
 - b. Notes:
 - i. Tentative timeline ~ 3rd week of June
 - ii. VP Fundraising says there’s not too much updating to be done to the document
 - iii. President to schedule meeting with VP Finance + VP Fundraising + VP Social(s) + VP External next week to discuss
 1. ACTION ITEM: VP Admin to send Google form with availability for either June 3rd or 4th for a 1 hour meeting (not between 5-6pm on Tuesday or 7-8pm)
 - iv. Possibly look into getting faculty funding for Blue & Gold awards, need to make sure that we’re promoting the awards all year.

12. Mint Cup/Mint Health MOU (Gauhar) - 2 mins
 - a. Description: Update - Mint Health sponsorship package to include terms of reference - coordinate

- with Franca (already working with Mint as liaison with Faculty)
- b. ACTION ITEM: VP Finance/Fundraising to coordinate with Franca

Motion to move into camera
First: Megan, Second: Kevin

Motion to move out of camera
First: Kevin, Second: Nathaniel

- c. Notes:
 - i. MOU: Document to outline the professional relationship between Mint and APSA. Request a MOU template from Franca
 - ii. ACTION ITEM: Gauhar to organize meeting with Trent + VPs Finance, Fundraising, & Socials

~~13. Strategic portfolio plans (ALL) - 3-5 mins per counselor~~

- ~~a. Description: Each counselor can spend a few minutes going through a condensed strategic plan for their portfolios. This could include a quick overview of events (historic or ideas for future ones), plans for the summer, how they will be communicating with their committees, preliminary ideas for first year orientation, and how they may want to recruit for committees in the Fall.~~
- b. Notes:
 - i. Ran out of time; table for next meeting

14. CSHP & CAPSI update (Megan) - 2 mins

- a. Description: CSHP = possibility of co-chair, more updates & motion to follow; CAPSI Sr = unfilled at this time.
- b. Notes:
 - i. CSHP is likely to become a co-chair position. Waiting to hear back from Hubert on whether CSHP-AB is on board or not.

Motion to move into camera
First: Kevin, Second: Nathaniel

Motion to move out of camera
First: Rebecca , Second: Nathaniel

- ii. CRO to send out call on Discord for interested members for CAPSI Sr. position, deadline June 2nd. General council to vote by June 5th.

15. Additions to the Agenda: None

16. Adjournment (9:17)

Motion: To adjourn
First: Kevin, Second: Nathaniel