



APSA Executive Council Meeting

May 27th 2025 @7:00pm, via Google Meet

1. Call to order (7:00 PM)
2. Roll call (2 min) Nathaniel, Becca, Josh, Ethan, Max, MacKenzie, Toni, Zach, Elise, Eunice
 - a. Regrets: None
3. Additions to the agenda (1 min)

Motion: To approve the agenda
First: Max, Second: Zach

New Business:

4. Introductions and Goals [Everyone] (50 min)
 - a. Description: Getting to know the executive team and each position will present their goals for the summer.
 - b. Notes:
 1. Nathaniel: Help and assist with Sponsorship to set us up for the school year. Also look through faculty plans for their year and align APSA's goals with theirs
 2. Ethan: Getting the committee's organized. Ensuring faculty advisor is set up for the Professionalism Committee. Familiarize self with blacklisting policies.
 3. Mackenzie: Made a year's plan of different events with tentative dates. Plan to start calling sponsors for APSA cards in June.
 4. Max: Trip to Niagara Falls in June. Spread more awareness of what CAPSI does - first year business cards and lunch & learn. Contact faculty about PDW.
 5. Zach: Finalizing budget - meeting with positions about their budgets and expectations.
 6. Becca: Work through and tidy APSA google drive. Update EOT and BearsDen information. Ensure positions meet deadlines.
 7. Josh: Finish sponsorship package. Meeting with positions to ensure appropriate sponsorship.
 8. Eunice and Toni: MintCup sponsorships. Venue search for Blue and Gold. Welcome back BBQ and first year orientation.
 9. Elise: PharmDent process for arena booking. RxFactor and Movember - set up committee. Working through RxFactor venue booking.
5. Executive Groupchat/Regular Meetings for summer [Nathaniel] (2 min)
 - a. Description: Deciding on a platform for communication and when we will be meeting this summer
 - b. Notes: It was decided that WhatsApp will be used for communications. Meeting in June and then biweekly. Will send out poll for timing of meetings - Tuesdays tentatively for meeting day.

6. Cleaning up discord [Becca] (5 min)
 - a. Description: Discussion on removing/adjusting current channels to make it user friendly (e.g. poster only channel, club chats, etc.)
 - b. Notes: Archive last year's posts. Poster only channel would be beneficial. Calendar utilization. Briefing people on how to use the discord - info doc. Guide clubs to utilize their chats rather than other channels.
7. Additions to the Agenda: None
8. Adjournment (7:28 PM)

Motion: To adjourn
First: Ethan, Second: Toni