



APSA Executive Council Meeting

June 22nd 2025 @6:00pm, via Google Meet

1. Call to order (6:00PM)
2. Roll call (2 min) Josh, Nathaniel, Rebecca, Ethan, MacKenzie, Toni, Max, Elise
 - a. Regrets: Zach, Eunice
3. Additions to the agenda (1 min)

Motion: To approve the agenda
First: Josh, Second: Ethan
4. Minutes of the last meeting (1 min)

Motion: To approve the [previous meeting minutes](#)
First: Max, Second MacKenzie

New Business:

5. Discord Channel Posting Guidelines [Becca] (5 min)
 - a. Description: Review the current document and everyone will provide comments on improvements or changes [Discord Channels and Posting Guidelines 2025](#)
 - b. Notes: Question on what to do if someone has posted in the wrong spot and who will be monitoring that posts are made in the correct channel.
6. Update on new platform Rubric [Becca] (2 min)
 - a. Description: There was a beta test on the new platform Rubric which will be replacing Bearsden. Rubric is set to launch in July.
 - b. Notes: Question on how events submission will work regarding Lunch and Learns. At this time there is no information on event submission but once rubric is launched Becca will create a guidance document on submitting events.
7. DEI course [Nathaniel] (5 mins)
 - a. Description: As student representatives, members of Executive Council are expected to complete a DEI course each year. One provided by the University can be accessed [here](#).
 - b. Notes: Becca to make a folder for DEI certificate submission
8. CPRERC/PDW Update [Max] (5 mins)
 - a. Description: Updates from CPERC CAPSI meetings, and PDW 2026 in Quebec City
 - b. Notes: Great job on PAM the last two years. Compared to other schools we host a substantial amount of events. Four execs on CAPSI national: Izzy, Jin, Kevin, and Vince. If you are doing an

elective with a research component you can get paid by the school for presenting. January 6-11 Quebec City PDW. Two paid seats for students to go to PDW but 50 less seats total - may have less students who can go. Max is looking into group travel for booking and making travel accessible. Jin is contact for national sponsorship.

9. VP Fundraising updates [Josh] (15 mins)
 - a. Description: Josh will provide an update of current fundraising efforts and discuss with the council a new potential fundraising opportunity.
 - b. Notes: Toni and Eunice talking with Mint. Nathaniel and Josh met with Neighbourly and Shoppers. Open invites to Pharmacy Tech schools. Opportunity for them to get involved in our events.

10. Additions to the Agenda:
 - a. Inviting Pharmacy Technician schools to APSA events - Tabled for next meeting.
 - b. Eunice, Nathaniel, and I have had a meeting with Mint. Waiting for Jaya to get back to us with which events they would like to sponsor from those presented to them.

11. Adjournment (6:36 PM)

Motion: To adjourn
First: Max, Second: Ethan