

March 6, 2022

**Winter 2022 Councilor Report**  
**Submitted by Jonathan Chan, Director of Information Technology**

Dear APSA Members,

I have enjoyed being your Director of Information Technology for the 2021-2022 term. I have truly enjoyed using my technology experiences to serve our student body and the profession of pharmacy.

**Here's a highlight of what I did with APSA in Winter 2022:**

**Monthly Duties:**

- Upload/post general and executive council minutes on APSA website
- Update front page with current APSA events and updates
- Attending bi-weekly council meetings
- Host bi-weekly office hours

**January 2022**

- Update Student Awards with VP Academic
- Upload semesterly councilor reports
- Create RxFactor webpage
- Update website metadata/Search Engine Optimization

**February 2022**

- Review website security
- Add additional layer of security verification to administrator login
- Remove website users/spam
- Prepare IT Director information for prospective student candidates for APSA election

Sincerely,



**Jonathan Chan**, Director of Information Technology  
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