

December 20, 2021

Fall 2021 Councilor Report
Submitted by Jonathan Chan, Director of Information Technology

Dear APSA Members,

It is with great privilege to be serving as your Director of Information Technology for the 2021-2022 term. I have truly enjoyed using my technology experiences to serve our student body and the profession of pharmacy. I look forward to future collaboration.

Here's a highlight of what I did with APSA:

Monthly Duties:

- Upload/post general and executive council minutes on APSA website
- Update front page with current APSA events and updates
- Attending bi-weekly council meetings
- Host bi-weekly office hours

May 2021

- Update APSA Constitution on website

June – September 2021

- Renew domain name, hosting services, add-ons
- Update the APSA website
 - Front page
 - Team page
 - Student services
 - APSA Continued Excellence Fund with VP Fundraising
 - Social Media links
- Remove any unnecessary Wordpress plugins to reduce glitches and decrease page load time
- Prepare website for orientation week
- Create graphics for APSA Council and 1st year PharmD students
- Yearbook sales: Work with Yearbook committee to track sales and delivery information

September 2021

- Update locker sales with VP Student Services
- Assist with textbook sales with VP Student Services
- Collaborate with Photographers regarding APSA Flickr account

October 2021

- Collaborate with VP External on Unveiloween:
 - I filmed the videos

- I edited the videos
- Promote Unveiloween on APSA website

December 2021

- Update Student Awards with VP Academic
- Will upload semesterly councilor reports

Sincerely,



Jonathan Chan, Director of Information Technology
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