WINTER 2024 SEMESTERLY REPORT

Regular Duties

- Upload general council and executive counsil meeting minutes.
- Check IT Director request page and fulfill requests.
- Clear cache on website.
- Attend general counsil meetings.
- Update payment information for site-related purchases and paid accordingly.
- Update website with on-topic events according to the month and APSA calendar.
- Volunteer at PSMH Events

February 2024

- Backend cleanup:
  - Removal of uncessary widgets
  - Updating necessary themes
  - Implementation of cache system
  - Updates on outstanding issues with IT Director Request Document.

March

- Update site to match PAM
- Update constitution

April

- Remove PAM promotion
- Update APSA awards section.
- Complete and upload winter semesterly reports
- Organize and schedule meeting with incoming IT director

Sincerely,
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