



IT Director Semester Report Fall 2020

Angel Nong

Repeat Monthly duties

- Post meeting minutes on APSA website
- Update front page according to current apsa events
- Creating graphics for any councillors with requests
- Attending bi-weekly council meetings

August - September 2020

- Paid for website domain and hosting
- Update the entire APSA website
 - Started subscription to Elementor - website building add on to wordpress
 - Updated pages include
 - Front page
 - Team page - added new team members
 - All events page - updated all graphics and descriptions
 - All student services pages - removed old unused pages
 - Created new pages
 - Sponsors page
 - About us/ vision page
 - Retired any unused or out of date pages
- Planned Orientation Giveaway with Social Media Director

September 2020

- Formatted and edited sponsorship package for VP Fundraising
- Conducted fall textbook sales with VP SS
- Created page for Race Against Racism and collected funds for the fundraising for CAPSI SR
- Joined RxFactor Committee and helped VP External brainstorm minigames for the show

October 2020

- Filmed RxFactor mini-games with VP External and Sydney Stasienko (photographer)
- Edited RxFactor minigames, created website page and youtube channel to host unveiloween

November 2020

- Edited RxFactor videos
- Created webpage for Rxfactor main show and hosted Rxfactor on the website
- Joined PAM committee
 - Ran PAM buttons design contest with CAPSI SR.



- Will be helping edit PAM video and designing stickers for PAM package

December

- Will be uploading semesterly councillor reports