



Alberta Pharmacy Students Association  
2-35 Medical Science Building  
IT DIRECTOR  
Michael Kimmins  
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## IT Director Fall 2024 Semesterly Report

### Regular Tasks:

- Updated the Website to the current year
- Attend to website maintenance
- Attend to APSA counsellor requests
- Post Reports and Minutes from APSA council meetings

### May:

- Gain possession of the passwords and login information
- Use MIRO board to wireframe the website

### June:

- Renew all website services
- Submit receipts of renewals to VP Finance

### July:

- Cull all unused pages from the site
- Modernize extant webpages
- Create an updated headshot poster of the current APSA council

### August:

- Include sponsors display on webpage

### September:

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### October:

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### November:

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### December:

- [PLAN] Finish modernizing student services portion of website
- [PLAN] Correct broken links
- [PLAN] Correct spelling and grammar mistakes
- [PLAN] Include re-updated APSA council headshot to APSA Council landing page