



APSA General Council Meeting
September 28, 2020 (16:00)
Via Google Meets
<https://meet.google.com/jea-qirj-dun>

1. Call to order (16:00)
2. Roll call (2 min): Anthony, John, Marzena, Jackie, Monica, Cody, Dimeter, Brianna, Nicole, Matthew, Ayush, Nathan, Angel, Navjot, Garret, Jared, Akshita, Eliana, Yan, Prof. Bharadia, Dr. Sanghera, Mandy, Rachel, Monica, Makboolee, Megan
Regrets: Scott, Colleen, Jared
3. Additions to the agenda (1 min)
 - a. Appointment of Faculty Reps - Anthony (2 min)
 - b. Class Email Deadline - Navjot (5 min)
 - c. Academic Restructuring - Nathan (2min)
 - d. Event Organizing Resources - Kevin (5 min)
Motion: To approve the agenda
First: Leah Second: Jackie. Motion carries.
4. Review last meeting's minutes (1 min)
Motion: To approve the previous meeting minutes
First: Ayush Second:Garrett. Motion Carries.

New Business:

5. Meeting Etiquette Reminder – Megan (5 mins)
 - a. Megan - Please remember to respond to the Google Calendar invite prior to the meeting so Anthony and I know who is attending. Again, if you can't make the meeting with a valid reason that is perfectly fine we just need to know who will be here. Please remember that we are future professionals and so if you are having technical difficulties or will be late to a meeting to please let me or Anthony know. It is expected that if you are at a meeting you will be there for the full time and also arrive on time if you have not already let us know. I am also going to make a request that if you are contributing to the conversation that is occurring that you please not use the chat function. It makes it very difficult for me to take minutes and keep up when there are multiple people "talking" at one time if someone is speaking and others are using the chat function. I reach out to Jen who is the executive secretary for CAPSI and they are following a similar protocol. The chat function can be used for things like if you can't hear, we can't see who seconded a motion, or if you have a supporting document you forgot to send me you'd like other people to see you can put the links in the chat. Does anyone have any questions?
 - b. Anthony - We get that circumstances happen and you can't make it for the full meeting but please be transparent with us about that
6. Mint Cup Update – Leah (3 mins)
 - a. Leah - I just want to give a quick update. We have lots of participation points being awarded already especially from the class of 2024. I have had multiple councilors reaching out to me to see if they can use mint cup points for certain initiatives which is great just let me know. I am working on the spreadsheet to give people a live update of standings. Hopefully this will be up within the next two weeks.



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7. Food Bank Volunteer Opportunity – Leah (5 mins)
 - a. [Supporting Document](#)
 - b. Leah - I've had some people reaching out to me with initiatives for Mint Cup. If you had a chance to review the supporting document that's great. One of our students volunteers with Mint Communities and they are looking at getting students involved with their initiatives with the food bank. They can accommodate groups of up to 7 people and we can award Mint Cup points for this. I can work with the student but I think it might be more appropriate for someone like Monica with SAF-Pharm or if there is anyone else who would be interested in taking this on?
 - c. Monica - I would be open to getting more initiatives like this but as far as I know it is only available in Edmonton?
 - d. Leah - Yes. So this will be with the Edmonton Food Bank. There's probably food banks in other larger cities, too that we could look to work with. So for the Mint Cup, the Mint Communities one was specific to the Edmonton Food Bank, but to make it more equal across students who are located anywhere, if they volunteered at one of their local food banks. I would still award Mint Cup points to that.
 - e. Monica - I would ask that we coordinate for another center as well because even myself personally, I am Calgary not Edmonton. I think it would be great to coordinate something with Mint and then maybe we can look into opportunities and other centers like Calgary or maybe Red Deer and Lethbridge. I will be open to if you want to give me that student contact or if you have other info. I would love to work with any other council members who want to partake in that as well.
 - f. Leah - Okay, for sure. I will send you all that information after the meeting. And then if anyone else is interested in kind of getting involved, maybe just send me an email, and we can touch base and I can get you guys that information as well.

8. Budget Update and Approval – Jackie (20 mins)
 - a. Jackie - Today we're going to approve the budget for the 2020 academic year. What this does, it allows us to start spending the money as we have planned. Once we do approve the budget today, we cannot increase the budget on any item in any item unless it is agreed upon by the General Council. I've already had conversations with each counselor and officer that has an expense that's attached to their role and we've already come to agreement on what the budget would look like for them. And so now we're just going to go through the budget itself and get approval from basically each one of you guys here. This budget here is different from the one I sent to you. Last week, there were just a few updates and changes to it to make it look better, essentially, what happened. The first note here is that the net expenses here \$65,122 looks like a lot of money that we're going to be spending this year. However, that number is just the maximum possible amount of money that we will spend this year and we definitely won't get anywhere near that. Previously, it was \$73,000 last year, and with events such as blue and gold, possibly not happening, you can see a \$20,000 decrease. But this is just a what if scenario here. Our net income will likely be lower just because if the events tied to MOUs are not occurring, we can't receive that money. It also could increase depending on how much fundraising that Jarred can get for us. As of now we think we have one sponsorship, which is great to hear and I'll change the budget as we get more. Additionally, different from the budget we sent to you guys, is an increase in my budget to add \$4,000 more and the reason for that is I have people asking me for reimbursements from last year that were unfulfilled because of COVID. I've already received about \$18,000 in reimbursements which will affect our budget again for this year. I've updated our budget to compensate for that. I will now go through everyone's position on my screen and if you have any questions please let me know. For the VP Academic budget I have a clause here saying that it is subject to change due to APSA awards and the amount of sponsorship Jared can get



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for us. Our goal is to carry over at least \$30,000 to the next year, which is historically what we've done. As it stands right now, that shouldn't be a problem at all and we will likely have more than that.

- b. Marzena - After talking with Melody who is the CAPSI IPSF liaison she mentioned that other schools have a bigger budget for IPSF. I was wondering if I could have a slight increase in so I could do giveaways for online events so we are on par with other schools?
- c. Jackie - We definitely can do that. What are you proposing? Do you have my number in mind?
- d. Marzena - I don't have a solid number in mind but increasing my budget by \$50.00-75.00 would be great!
- e. Jackie - Okay. Sounds good. I'll add \$75.00 Just to just run out. Does anyone else have anything to say about or against that? I'm not seeing anything. I will continue on.
- f. Anthony - I don't know if this was mentioned, but for those of you who don't know, Jackie and I are able to approve spending of up to \$100.00 amongst ourselves. So if we approve the budget today, and you come to Jackie and I with an idea that requires \$100.00 or less, Jackie, and I can discuss that and then just approve it without having to bring it back to General Counsel. I just want people to be aware of that.
- g. Jackie - Thank you for bringing that up. For the Sports Reps, we found out we were expecting a 500% increase in price on certain events. For example, ice hockey used to be \$1000.00 but now its \$5000.00 which unfortunately means it cannot be offered through APSA this year. Historically, class reps and social reps have had \$500 to spend for their class for the year and we are going to keep that the same this year. We are actually having to reimburse three years of software for PQ +2 this year so this number looks significantly higher than what we would normally expect. Monica is working on recreating the tradeshow in a different format and we aren't entirely sure what she news right now so we are keeping her budget fairly open. Monica do you have any updates on this?
- h. Monica - At this time I have no updates, I think it could be a hard sell to get by vendors to buy in because it's going to be an online format. So I'm not sure if the revenue generated is going to be as high this year. In terms of food and beverage, that's probably not going to be a concern, but I am just finalizing my committee and organizing with them right now. So I'll get back to you when I have any updates. Just so everyone knows if Mandy as social media works with many different people so if she wants to do any sort of giveaway it will come out of the budget of whoever she is collaborating with. This budget will have to be fluid this year as we adapt to different restrictions with COVID and online events. If anyone has any questions please let me know and if you have any questions throughout the year please let me know.

Motion: BIRT APSA General Council approves the budget for the 2020-2021 academic year.

First: Jackie Second: Matthew

All in favour. None opposed. Anthony abstains. **Motion carries.**

9. Appointment of Faculty Reps - Anthony (2 mins)

- a. Anthony - As I mentioned at the beginning of the meeting, we have our faculty representatives on APSA council here with us today, Dr. Ravina Sanghera and Professor Morgan Bharadia. They are going to share the duties of our faculty representative. For those that don't know, they're encouraged to attend general council meetings to provide input and provide guidance. They don't actually have a vote. They're here to help us out and are great resources, and I know they're great advocates for us as students, especially to the faculty, so we appreciate you both, taking on these roles and being present with us today.

Motion: BIRT APSA General Council appoints Dr. Ravina Sanghera and Professor Morgan Bharadia as co-faculty representatives on APSA council for the 2020-2021 year.

First: Ayush Second: Megan

All in favour. None opposed. Anthony abstains. **Motion carries.**



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10. Class Email Deadlines - Navjot (5 mins)

- a. Navjot - As of last year, and as it currently stands in our policy manual, the official deadline to submit things to class reps to have it included in the weekly class emails, is Sundays at 6pm. Last year, we had tried to make a motion to change it but the motion did not pass.. I talked to Megan about this because I was wondering if the constitution supersedes the policy manual. Megan informed me that yes the constitution in some aspects supersedes the policy manual. I was hoping to put a motion forward to officially change it to being Saturdays at 9pm instead, and then we could revisit it at the AGM to make it official. I did reach out to all the class reps and I got feedback from both John and Colleen. Colleen and John were both on board with it, Matthew and Brianna do you have any thoughts?
- b. Brianna - I completely agree, I prefer the 9pm on Saturday cutoff.
- c. Matthew - It doesn't really matter to me so 9pm on Saturday is fine if the other class reps think it would be helpful.
- d. Megan - I'll just add in some information for context. One thing I noticed this year when I started going through all the documents, is the policy manual hasn't actually been updated since 2016. The motion Navjot is talking about passed originally and then someone noticed that it was written in the policy manual as 6pm on Sunday, so the motion was rescinded. I see no issue with us making a temporary amendment and then this year, when we do update the policy manual we can have it approved fully at the AGM.
- e. Anthony - I don't see there being an issue with that as well. Especially if you've gathered feedback, and the class reps would prefer it Saturday at 9pm. Megan and I talked about this and there's probably going to be a lot of work going on at the Constitution and Policy committee meeting because there's going to be a lot of things to change with the removal of the bridging program after this year and four years with no updates.
Motion: BIRT APSA General Council approves moving the deadline for submissions to the weekly class emails to Saturdays at 9pm.
First: Navjot **Second:** Leah
All in favour. None opposed. Anthony abstains. Motion carries.
- f. Navjot - For this week we can have some flexibility with the deadline and also include the new deadline in the class emails.
- g. Megan - I can also include it in the monthly infographic that will be going out as well.

11. Academic Restructuring - Nathan (2 min)

- a. Nathan - So one of the issues that we've been discussing for several months now in Student Council is, is on the very important topic of academic restructuring, which Anthony gave an overview of a few meetings ago. Last week, the academic restructuring working group at the university released their interim report, where they outline three scenarios for consideration, each of which represents a very different approach to how the university will be pursuing academic restructuring. Each of these scenarios, they come with their own pros, they come with their own cons. So the Faculty of Pharmacy is in a really unique position right now, because we're one of the only faculties directly affected by all three scenarios. Given how we are a student association with some collective power and given how the working group is currently, in the consultation phase of this transformation, we have the ability to lobby the university by telling them how we feel about these options, and which direction we feel the university should take based on those three scenarios. So I think the best thing for us to do is to look over this interim report on our own, and read through these three scenarios so that we can discuss them in more detail at our next meeting. So the working group, they're in consultation right now with faculties and they will continue consulting with faculties and other student bodies throughout the month of October. Now is the perfect time for us to take a stand and present our preferences and concerns prior to the decision making phase. Please read through the important parts of this report such as the scenarios and bring your



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- questions, concerns, and ideas to our next meeting, because this is a really important issue that affects the future of our faculty.
- b. Anthony - I agree. I appreciate you bringing that up. I know there is a Google Form as well, that you can fill out that they're collecting feedback. I agree, now's the time to advocate and maybe influence some sort of decision. I mean, it's coming down the pipeline, it's going to happen but if there is one of the three proposals that may seem more favorable for us, I'll let everyone go through the document and kind of interpret it on their own, but I think there is probably one that would favor us more than a few others. Filling out that Google Form and continuing the conversation is important.
 - c. Ayush - From my knowledge they are moving very fast on this and I was wondering if two weeks from now is too late? I just don't know when their deadline is.
 - d. Nathan - You are correct, they are moving really fast on this. They're currently in the consultation phase, which is expected to wrap up by early November/December. They are wanting to come to some sort of consensus or decision by early next year. They are currently presenting about this at the meeting that Makboolee is at right now.
 - e. Ayush - I would just add one last thing that if you want you can probably watch the YouTube video instead as the document is 107 pages long and the video does a pretty good job giving an overview as well.
 - f. Nathan - As Anthony also alluded to, I don't want to necessarily take a stance right now until we are able to sort through the details a bit more but there is definitely one scenario that is more favorable to the Faculty of Pharmacy and I hope that we'll be able to discuss and come to a collective agreement at our next meeting.
 - g. Anthony - Thank you for bringing this forward. It looks like Makboolee is still in the GFC meeting so I'm sure she will have some good insight to bring to us at the next meeting. If anyone has any questions or wants to open up a discussion we don't necessarily need to wait for a general council meeting. You can reach out to me, Nathan, or Makboolee and we can gather some more information.
12. Event Organizing Resources - Kevin (5 min)
- a. Kevin - My question is do we have a unified policy with regards to holding public facing events? Currently, I think we do a lot of internal events but on October 8th I am collaborating with ISSA and we will be holding an intro to PharmD and application Q&A session. I was wondering if we have a specific way we want to present our events? I
 - b. Anthony - There is no official policy and I think you're in a unique role in the sense that you collaborate with the other student associations to host events. I know that the faculty does have a professional Zoom account that we've been given access to for certain events and so Leah correct me if I'm wrong but I don't see a need for us to purchase an APSA Zoom event
 - c. Dr. Sanghera - Yes, you can use the faculty Zoom account for APSA events.
 - d. Leah - To set up access to the account I had to contact Dr. Cor through email. I would suggest emailing him to let him know what you're planning and then he should be able to set you up with the login.
 - e. Dr. Sanghera - I wanted to provide an update on Google Meets as well, I believe they are going to be capping the amount of individuals on Google Meets soon. I also think that Zoom is the more secure option. We absolutely trust you all with the Zoom account and are happy to support you.
 - f. Anthony - Does that answer what you were asking Kevin?
 - g. Kevin - Yes it does, I will go contact Dr. Cor then.
 - h. Dr. Sanghera - Dallyce also has her own account for student services for zooms so email her as well and they will make sure one of them will help you.
 - i. Kevin - Thank you
 - j. Nicole - I was just going to add in that I've been finding with community ed presentation it is way harder to control the meeting on Google Meets vs. Zoom. I also have a presentation on



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admission into pharmacy that was updated this year for community ed so I can send that to you.

- k. Kevin - I had gotten a presentation from Anjela but I guess I can also take a look at both and see what one will fit better.
- l. Ayush - I was just going to add that this event is around the corner and Dr. Cor and Dallyce may be busy so you can always reach out to Leah and I to help set it up because we already have access to the Zoom account.
- m. Kevin - I had another question regarding filming on campus. I have also gotten in contact with Science FUNday and they have an event on February 21st. I was wondering if we were allowed to access campus to film or if that is still not allowed?
- n. Dr. Sanghera - So Kevin we encourage you to stay as much as possible, but if you are filming, exceptions can be made. You will still need to let us know and fill out the form if you decide to come to campus in terms of contact tracing and I can help you set that up. Some students have sent us requests for on campus access to the PBL rooms and we have had to deny them. If you are wanting to film why don't we have a discussion offline and then myself and Dallyce can talk to Dr. Davies about this.
- o. Kevin - Do we have resources for the APSA logo or anything like that? ISSA was asking for an APSA logo for the event and I have had to talk to Angel about it to get access.
- p. Anthony - There is access within the shared Google Folder. If you go to the APSA General Council folder and then council resources there are a bunch of resources including APSA logos, faculty logos, generic letterheads and templates.
- q. Dr. Sanghera - I just wanted to add that in terms of holding events or being creative in how you connect with your peers if you have to pay for subscriptions to different platforms you can put that in your MOU's and the faculty can help support the funding.
- r. Kevin - Do we have a Menti account?
- s. Anthony - We currently don't have a Menti account
- t. Dr. Sanghera - I think a Menti account is a great investment.

13. Additions to the Agenda

14. Adjournment (16:53)

First: Leah Second: Ayush