



APSA Executive Council Meeting  
January 30th, 2023 @5:00pm, hybrid - ECHA 2-420

1. **Call to order (5:08)**
2. **Roll call (2 min):** Tamara, Julia, Jazzi, Justine, Talia, Mankirat, Bojana, Prerna
  - a. Regrets:
3. **Additions to the agenda (1 min)**  
*Motion:* To approve the agenda  
**First: Jazzi Second: Julia**
4. **Minutes of the last meeting (1 min)**  
*Motion:* To approve the previous meeting minutes  
**First: Talia Second: Jazzi**

**New Business:**

5. **APSA Library Resource Addition - Tamara (10 mins)**  
  
*Motion:* To move into camera  
**First: Talia Second: Jazzi**  
  
*Motion:* To move out of camera  
**First: Talia Second: Jazzi**
6. **Oilers Hockey Game Update - Julia (10 mins)**
  - **Julia:** What I wanted to mention was in regards to the Oilers group and to provide an update on the hockey game. We previously reserved 100 or so discounted tickets for the healthcare appreciation night in March, but I was wondering if there is anyone that can help me out with the project because I am not sure if I will be able to take it on myself.
  - **Bojana:** I am helping you with it.
  - **Julia:** I know, I just think that we need more help. I have a few projects right now and my workload is pretty full so I wanted to see if there was any other person that would be able and willing to help us.
  - **Jazzi:** Prerna is saying that she is available.
  - **Bojana:** I was also thinking that we could loop in the finance committee if our task is the selling and receiving of tickets.

- **Julia:** Alyna also brought up communicating with the Oilers group and what mechanisms they have for selling tickets. I would prefer if APSA didn't sell the tickets, personally. She also asked if we have to submit it for Bearsden approval. There are a lot of things to consider and I think the more brains we have working on this, the better.
- **Alyna:** I just wanted to say that I can help. Julia and I talked about this before and I was going to reach out to SGS about Bearsden just because the website is very unclear and to be honest, I think we do have to submit it which will delay the tickets and advertising if we need 15 business days. I was wondering if we should talk to SGS.
- **Bojana:** Can you call SGS and verbalize the situation and ask them if they want us to submit to Bearsden because they can probably verbally tell you what to do. The only thing we have to do is the selling of tickets which would go back to us because we initially reserved the tickets.
- **Alyna:** I already emailed them just because their hours of operations are fairly limited but I can try to give them a call if they don't reply to me soon.
- **Tamara:** Before Alyna volunteers, because I know she's also super busy, I was going to say if none of us can, I know we were talking about if this is in the sports reps portfolio and maybe we can seek help from them?
- **Bojana:** I would say no because this is something that they reached out to us for, and it is a bit of a blip and I don't want to add extra work onto their workloads especially if they had no notice about it before.
- **Tamara:** Oh sorry, I thought this was in association to the dent-pharm game, I'm getting all the hockey games mixed up in my head.
- **Bojana:** No worries, I don't want to not to give them the opportunity, but I don't want to add to their workload. Alyna and I can do the advertisements and I can loop in the finance committee and see about ticket delegation. Tamara and I worked with Kevin and Melody last week and they were really great and really receptive to everything. I'll loop them in and see if they want to help. Maybe we can set up a meeting and call SGS and then we can set up an appointment with the Oilers group to verbally discuss how to do this. I did confirm with them that each student gets to go on stage and shoot a puck, however, there are a few things that we have to discuss logistics wise. I'll make sure I talk to you two to organize and talk to the students. I think we have 134 tickets, right Julia?
- **Julia:** Yes. I can feel myself burning out and I really don't want to leave it to the last minute.
- **Bojana:** Thank you for reaching out and getting the ball rolling. We also have 2 hockey games back to back and we need to nicely advertise them and make it clear that they're separate.
- **Jazzi:** I was just going to say that Prerna wanted to help as well.
- **Bojana:** Oh yes, sorry. Prerna, Julia, Alyna and I will work on this and then we can provide an update ASAP. Thank you all.

## 7. [Get to know your APSA Team Event Update- Alyna \(5 mins\)](#)

- **Alyna:** I just wanted to remind everyone that the "Get to know your APSA team" event will be happening on Friday, February 10th at 3:00pm. I made a template of the slides that I want everyone to fill out and it's linked to the agenda for easy use. If y'all could fill out the Google Form for your dietary restrictions that would be perfect.

- **Bojana:** Where is the Google Form?
- **Alyna:** It's in my Facebook post and email.
- **Bojana:** Can you link it to the chat?
- **Alyna:** Yeah, sure give me one second.
- **Bojana:** Thanks Alyna.

**8. Additions to the Agenda:**

**9. Dent Pharm Hockey Game - Bojana (5 mins)**

- **Bojana:** The last thing I have is super quick. I just wanted to provide an update on the dent-hockey game. The last time we talked about who would be taking over the pharm-dent game and from then to now, we met with the current captain of the hockey team, Jayde Richards, last week. I am very happy that we did that because lots of things came up that she was not aware of, which makes sense because she's not on APSA. For example, specific things such as a license for gambling, alcohol, insurance etc. came up and we had a conversation about them. We looked at the to-do list of items and delegated them amongst the 3 of us. Prerna will also be working with Goodwin to get more information on the license. I don't know if Prerna has an update. I also talked to Jayde today and she has most of the communications with the alumni people to get mascots as well as food and alcohol served by the venue. Moving forward, we decided that this will move to the President and VP Externals portfolio, in conjunction with the captain of the hockey team. I want to make sure that this is the vision that they want and having the captain work in collaboration with the President and VP External will ensure that insurance and other liabilities get taken care of because I don't think it existed in their portfolio. Jayde has a long list of things to do and I felt bad because it's inappropriate that a non-APSA councilor has to do this. She also communicated this with Alyna so it will be added to the president and VP External portfolio in the constitution and revision meeting. Also, the organization that we decided to give the proceeds to is Bissell Center. They do holistic harm reduction measures for the houseless community and they work in conjunction with various healthcare providers. I think it'll be so cool for them to know the role of the pharmacy and what we can do in that regard. They run a daycare for children, a medical center, offer a permanent address for people, workshops and seminars for how to have job interviews etc. They're a really awesome support and a little bit of money goes a long way. I called the Bissell center earlier today and they're very excited to be a part of this. I do have a lot more information but I spoke to Jayde and we're going to make a hold before we make an announcement to the larger student body. We are thinking of making an announcement at the start of reading week and then giving the team updates on exactly what we're going to do. The posters have already been made and they look super good and I'm super excited for this. The Bissell center was very excited to hear from pharmacy and it's going to be a really cool collaboration for the Edmonton community. That is my update for you all. Prerna, do you have anything to add? Or Alyna is there anything that you want to add?
- **Alyna:** No, I think you covered it. I already added a note in the constitution document and I added it as a tentative event on the pharmacy Google Calendar but other than that, I feel like you covered everything.

**Motion:** To move into camera  
**First: Talia Second: Jazzi**

**Motion:** To move out of camera  
**First: Talia Second: Jazzi**

- **Julia:** If we have extra time, I was wondering if anyone knew it would be possible and if it would be feasible to create a new APSA councilor position? I think it would be very beneficial if we can get some sort of Finance officer. My idea was for this to be a 2 year position, similar to CAPSI Jr. and Sr. where the finance officer can shadow the VP Finance and then when their one year is up, they would transition into the VP Finance? I think that there should be more eyes on our spending account considering it's only me and Bojana at times as well as for workload purposes. For one person to be solely responsible for the whole association's finances doesn't seem very ethical to me.
- **Alyna:** I think that is something that we can do, especially for the ethics and workload part that you mentioned. Just constitution wise, would we have to make it an ad-hoc position this year in the constitution and then change it before the constitution and revision meeting? Bojana do you know how that works, I can't think of it off the top of my head and I'm not sure if it's something we would implement next year as an ad-hoc or if we can do ad-hoc right now and then make it a set position in March? Do you see what I'm saying? I can definitely reach out to Marzena too though because I know our council had a lot of ad-hoc add-on's throughout the year.
- **Bojana:** Yeah, I think that is a good idea. It is definitely something we can look into. In terms of constitution, as long as we make the changes prior to the revision meeting and Annual General Meeting, it would be okay. We would just have to get it set and done before that deadline. I think we should also move some of the financial responsibility onto the president as well. The president is currently just a cosigner but I think that they should have a lot more of the financial responsibility. I know you and I have worked a lot since we started, but looking at the constitution there is nothing in the president's role other than co-signing authority. I'm going to change that and in the case where we bring a Finance officer there will be 3 main people to go about it. I have a question for that though. With IPSF and CAPSI because you're signing up for a 2 year role, you are signing up for multiple years and as a result, you get some stuff paid for. Also for president you get some stuff paid for, if we create a 2 year mandatory Finance Officer role, I don't know if it would be advantageous to add something or some sort of incentive to encourage people to apply. Pharmacy school is only 3 years of actual school and signing away 2 out of the 3 years is a lot, especially for such a heavy role such as VP Finance.
- **Julia:** I don't know about an incentive. I'm just not sure who would sign up for a 2 year position because every other position on APSA is 1 year. Should we make it non-commit to 2 years?
- **Bojana:** What's the incentive to IPSF?
- **Alyna:** I can't think of what it is off the top of my head but I know there are for sure a few things that she gets covered for.
- **Jazzi:** She got a seat at PDW that was for sure.
- **Bojana:** If every 2 year position on council does have some sort of incentive, and if they compare a 2 year role with IPSF or CAPSI where they get guaranteed spots at PDW, why would someone sign up for VP Finance?
- **Julia:** Because it's a good thing to do.
- **Bojana:** I'm not saying it has to be a seat at PDW or something like that, maybe we can even consider free Blue and Gold tickets but I do think that there should at least be something.
- **Julia:** Okay, I can think about it and try to come up with some ideas.
- **Bojana:** What does everyone else think? I don't know what it would be but if it's a 2 year term it makes

sense to me. It would have to be a first year as well so they can be a Finance officer in their second year and then VP Finance in their third. I feel like coming into second year from first year, you don't really know what they're getting themselves into and it is a big jump academic wise. If they sign onto this, I think there should be something incentivizing it. I'm not sure what yet but maybe the free ability to get paid for admission to an APSA event or having some free thing. Not to minimize other roles but 2 years is a lot, especially if we're only in person for 2 years. Do you want to do all finance stuff or CAPSI stuff all the time you're in APSA?

- **Talia:** I just think with this one, it's important that whatever the incentive is, it goes in the direction where it makes sense in that role. For example, with CAPSI and IPSF, if they want their representatives to be at the conference, it makes sense that travel is paid for these conferences and PDW and it makes sense for that role. I think that whatever is decided for this role, it should be related to this role and not just as a way to get people to sign on. There are also benefits and reasons why people sign on for 2 year terms. For example, you're guaranteed that spot and if people are passionate about a particular area, it's locked in for 2 years and they don't need to worry about an election. As long as the incentive is related to the role and it makes sense to someone on the outside looking in and cannot be questioned we should go ahead with it.
- **Bojana:** That's a good perspective, and a really good point. Julia, do you want to write a draft and template for what the position would entail and we can go from there? VP finance is intertwined everywhere and I misspoke earlier. Julia was with us too when we met with Jayde in regards to the pharm-dent game. Even for the Oilers stuff, they reached out to me, and I added Julia in. I think it's important that we look at what could be added and if there are ways we could make the position more clear and sustainable. I agree with Talia, the incentive needs to be reasonable and we need to be able to explain it, that was a super good point. I will think about it but I think we can make an argument with just about anything. VP fundraising is also everywhere and VP Admin manages all of us too and I'm sure we can find something for that VP Finance and Finance officer that makes sense. Is everyone comfortable or does anyone have any opposing arguments for why they do not want to see this position introduced? Does anyone have another position that they feel like should be introduced to APSA or felt like they needed more help or wanted a better transition? I am open to hearing anything.
- **Tamara:** I have already mentioned this to Alyna prior, but I can bring it up right now too. I think for VP Academic as I am already part of 7 different committees and chairing majority of them, I think that the journal club needs its own person. I have been a bit disappointed in not having any meetings thus far, but I also know that this was something that was introduced more of a passion project and then just fell onto the VP Academic and I think that it is such a great initiative and club, however, I also feel like the VP Academic's hands are full with all of their other roles and responsibilities. I am also someone who is not super well-versed when it comes to critical appraisal and I know I have felt a bit lost in how to handle and manage this club. If we really want to focus and enhance the journal club, I do think it warrants a committee or having someone else as a co-chair on the club, with me so it's not just on the VP Academic.
- **Bojana:** Didn't you say that you wanted it out of the VP Academic portfolio?
- **Tamara:** Maybe not completely out of the portfolio but maybe if we make a journal club committee or even an officer role to chair and handle it. I just personally don't even know how much it fits into my role as much.
- **Bojana:** Do you want us to introduce this into the election this year?
- **Tamara:** It could be. If it could be an officer's position and if you want me to do the same thing as Julia and write up what it would look like, I can do that?
- **Bojana:** Maybe we can co-expand it to a research position and if someone wants to go into research

maybe it's a good opportunity for them. That way we can expand it from just a journal club to multiple research roles and have them really excel in this topic.

- **Tamara:** Oh, I love that, when is it due?
- **Bojana:** When is what due?
- **Tamara:** The write up.
- **Bojana:** Maybe after awards, I know you're super busy right now. I think we should either introduce an Officer of the journal club or a Research Officer and they can be the chair of this. It's a great role if someone wants to go into research and chairing the journal club would be a great experience. VP Academic has a lot and I know it has been a struggle to get the ball rolling and you're chairing a lot of different things. If what you learnt from this experience is that you need to delegate some things, we can designate it to a whole other role so it is designated by one person and they can expand it moving forward.
- **Alyna:** Maybe if you can have it done before the "Get to know your APSA team event" because that way we can let people know that it's happening and if people are considering applying for a position they can include that as one of the options.
- **Tamara:** Yeah sure, that's a really good idea actually.
- **Julia:** I feel like all the executive positions need a junior.

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- **Bojana:** If anyone feels like there needs to be a junior position or whatever you want we can reintroduce that. Think about it and just let me and Alyna know ASAP so we can add that into those slides. I have no issues with any of those, I don't know if it will get filled but we will see. VP Finance Jr. I'm not too sure, but the Research Officer would get filled I think because I know a lot of people are interested in this. But if anyone else has anything else they're interested please let us know. I do think that a Research Officer would be a really really good role and then you can focus on the academic things and we got feedback from the student body that people do want the journal club.
- **Tamara:** It is coming, we're just waiting for a faculty member to get back to me but there will be one in February, one in March, and one in the beginning of april. If you can think of someone who is interested in presenting or joining the club, send them my way. Also would it be councilor or an officer position?
- **Bojana:** We can start off as councilors depending on who goes into the position. If their only role is to chair the committee, I think that can warrant an officer role. But whoever is in it, if they start working on it over the summer and have plans to host events, I think we can change it to a councilor role.
- **Tamara:** Okay.
- **Bojana:** It's more so logistics for having to come to meetings that impact officers vs councilors.
- **Alyna:** Councilors also have to host office hours but yeah, other than office hours and meetings there isn't too much distinction between the two.
- **Tamara:** I have a few ideas but we can talk about this after as this goes out of the scope of our meeting and we're also almost at time and I want to save Alyna's fingers from typing. Thank you for that confirmation. I will write up that summary about the position and then we can go from there.
- **Bojana:** Okay, awesome.

**10. Adjournment (5:58pm)**

***Motion:*** To adjourn

**First: Tamara Second: Talia**