



APSA Executive Council Meeting

December 3rd, 2024 @4:00pm, online via Google Meet

1. Call to order (4:00pm)
2. Roll call (2 min): Gauhar, Megan, Brent, Kevin, Amy, Jayden, Rebecca, Nathaniel, Jin, Julie
  - a. Regrets: None
3. Additions to the agenda (1 min)

**Motion:** To approve the agenda  
First: Rebecca, Second: Nathaniel
4. Minutes of the last meeting (1 min)

**Motion:** To approve the [previous meeting minutes](#)  
First: Megan, Second: Amy

New Business:

5. Review of previous meeting's Action Items - Megan (10 mins)
  - a. Brent - Coordinated with Drs. Sanghera/Grewal for L&L? Table for new year?
    1. Brent to send email right away to set something up for the Winter term
  - b. Nathaniel - Post/QR code created for info on location of safe sex supplies?
    1. Nathaniel to table for the start of Winter term, and add posters/signs for other things added to the APSA Lounge like the coffee/tea corner.
    2. **ACTION ITEM:** take inventory of APSA office over the break to put all the expired/close to expiring food/drink into the APSA Lounge for students to take
  - c. Amy - Any updates on the awards rubrics discussion with Talia?
    1. Amy has been sent the rubrics, she will send updates to Mike about how the website should look and then will release the awards application package.
6. MLA Ledge Day Discussion - Jin (15 mins)
  - a. Description: Feedback about event and how to get more students engaged next time
  - b. Notes: In general, there was poor turnout and there were students who signed up but didn't attend without notifying RxA, as well as some attendees who didn't seem to have read the briefing beforehand. Looking for ideas on how to increase attendance next time. Next time, RxA could potentially brief the attending students over some talking points to give them some ideas of what to say if they aren't sure. Could consider adding a reminder to professionalism standards that if you sign up for something, you should show up. Also could consider blacklisting this event for next year.

**Motion:** To move into camera  
First: Kevin, Second: Amy

**Motion:** To move out of camera  
First: Rebecca, Second: Nathaniel

7. November Debrief/December Overview - Gauhar (35 mins)
  - a. Description: Chat about November events; get an idea of what's coming up as the semester winds down.
  - b. Notes:
    1. CAPSI Sr - nothing much happened for CAPSI in November, nothing planned for December. Student Services working to put together some info about the cancelled Student Loan Forgiveness announcement.
    2. VP External - November events were successful, raised ~\$3000 to donate this year (from Moustache competition, MessyRx, Pie in the Face, 50/50 pool, RxFactor). No December plans.
    3. VP Student Services - Space & Wellness had 3 events in November that went well, mentorship event that went well. Build your own wellness kit event had an incidence of one group of students taking large handfuls of items multiple times in a row, thoughts on whether it should be addressed? In transition document, could provide explicit instructions for next year to only take one item. There were some leftover Tim Hortons gift cards donated by ACP that could possibly be used for future events (online challenges, PAM kickoff). December will have one event and some mentorship feedback. **ACTION ITEM:** Megan to create excel file to have an inventory for surplus items (kept in a locker)
    4. VP Finance - PAM is paid off. Some outstanding cheques are from Mint (but should be coming) and for some upcoming events. MOU payments from Faculty are all good.
    5. VP Fundraising - Neighborly is now a partner with APSA, and they are very motivated to make an impression on students. They want to be more engaged and involved with students. They are paying for PDW shirts, could likely get them to sponsor PAM kickoff pins given that RxA is no longer sponsoring them. London Drugs will be sponsoring 2025 graduation. Walmart is asking to do a Lunch & Learn. Rexall wants a 1st year lunch & learn likely in February. Another thing is that we are not likely able to get Clare Drake for the Pharm x Dent hockey game. Currently have a booking at the Rogers Downtown Community Arena. There are talks around booking Rogers Place itself, it includes an announcer, O Canada singer, music, and referees. Would need to contact Shoppers about this as they typically pay for the whole event. But we don't fully understand what the cost of it would be yet, so this is fairly preliminary. Table for next meeting.
    6. VP Administration - Nothing much to add, just require semesterly reports and event room bookings before exams end, as stated before.
    7. VP Academic - Lunch and learns seem to be going better, attendance seems to have increased.
    8. VP Socials - November was a bit slower, RxFactor afterparty and trivia night went well. Mint has sent forms for payment processes to be completed soon. December has the grinch race. Blue and gold planning will start soon.
8. Additions to the Agenda: None
9. Adjournment (5:17pm)

**Motion:** To adjourn  
First: Jin, Second: Julie