

Winter 2024 Semesterly Report
Mike Kimmins, First Year Class Representative (Class of 2027)

Ongoing responsibilities:

- Sent out weekly class emails with important deadlines and current events
- Posted and moderated in the Class of 2027 Discord server
- Answered questions and addressed concerns from classmates in-person, through email, or through other messaging platforms
- Created and continuously updated Class Google Calendar with due dates, and exam times
- Attended APSA office hours every 3 weeks
- Attended bi-weekly APSA General Council meetings (until termination)
- Directed ongoing student-student harassment to properly designated parties

January

- Sent request for an extended White Coat Ceremony preparation time [granted]
- Transitioned all communication (besides weekly emails) to Discord
- Organized pickup times for cohort backpacks
- Contacted Embroidering Facility for backpack embroidering
- Arranged financial compensation for backpack embroidering
- Organized drop-off times for embroidered cohort backpacks
- Issued a definition-of-office letter outlining my relationship and role between students and all involved parties

February

- Organized class to applaud ACP Registrar Dr. Eberhart after his final lecture
- Advertised APSA Presidential Election
- Sent poll to class about the format of Midterm 1 PHARM 202 after rebooking
- Sent poll results to Exam Administration [denied]

March:

- Announced APSA Class 2027 Award Winner
- Added "APSA Counsellor" role to Discord for external council to directly post on our Discord server
- Advertised APSA General Elections
- Advertised PAM events
- Organized a private support thread in Discord to include all past and present representatives

April:

- Provided the new Class Representative with the transition document
- Added the new Class Representative and Social Representative to Discord Moderator Roles
- Organized a meeting with the new Class Representative for orientation
- Removed all previous external APSA counselors after election results
- Shared the Class Calendar with Class 2027 students explicitly by name as viewers to decrease gaps in information dissemination
- Transferred the Class Calendar over to the new Class Representative
- Increased permissions for the new Class Representative to manage the Class Google Drive
- Created a “Legacy Representative” role in Discord as a permissions category for a Private Representative Support Channel
- Demoted myself and previous Social Representative on Discord server from “Moderator” to “Student” and “Legacy Representative” roles.
- Transferred ownership of Discord server to new Class Representative
- Transferred ownership of The Weekly Update (weekly email) to the new Class Representative

Please do not hesitate to contact me if you have any questions.

Sincerely,

Mike Kimmins, First Year Class Representative (Class of 2027)

kimmins@ualberta.ca

Alberta Pharmacy Students' Association