



Canadian Society of  
Hospital Pharmacists



Société canadienne des  
pharmaciens d'hôpitaux

Dear APSA Members,

Submitted is a document highlighting the roles and responsibilities I have undertaken with both APSA and CSHP during the 2023 Winter Semester.

**January 2023:**

- Coordinated distribution of CSHP Future Professional Award alongside CSHP-AB awards committee. Distributed registration credit to the winners of the Future Professional Award (one member from each of the 4 Western branches: BC, AB, SK, and MB).
- Worked alongside the Student Committee Communication chair to write Student Column article for the upcoming CSHP-AB newsletter.
- Advertised AHS/Covenant Health Summer Pharmacy Student jobs to APSA members. Advocated on behalf of students to extend the deadline for application submission.
- Hosted the Summer Student Job Panel, students got the opportunity to hear from 6 past AHS/Covenant Health Summer Pharmacy Students. Students got the opportunity to ask questions to the panel of former employees to learn more about the job positions and application process.
- Coordinated with the Faculty to provide funding for students interested in attending the Banff Conference in March. Distributed application process to students using APSA Members Corner Facebook page.
- Reached out to transportation companies to obtain travel estimates for a bus to Banff for the Together Conference. Distributed survey to students to assess interest in group transportation using Facebook.

**February 2023:**

- Submitted all upcoming CSHP events for PAM on Bearsden and coordinated events alongside APSA PAM committee to ensure that there were no scheduling conflicts.

- Advertised Host Program to CSHP Student Members using the CSHP Alberta Branch Student Members Facebook Page.
- Presented at the “Get to know your APSA team” event to promote the position of CSHP-AB representative to interested students.
- Held CSHP-AB Student Committee meeting to ensure that all committee members could provide updates regarding their progress on their committee tasks with their respective CSHP committees. Ensured that all committee members were aware of their roles and responsibilities going into PAM so that all CSHP events and initiatives could be held successfully
- Handled logistics alongside respective CSHP Student Committee members to ensure that the PAM Kickoff, EBM Competition, Career Night, and Interdisciplinary Team Talk could be held successfully.

### **March 2023:**

- Closed application for Host Program and forwarded results to CSHP Vision portfolio to start the matching process.
- Attended PAM Kickoff alongside Student Committee PAM Chair’s to promote the CSHP PAM photo booth contest.
- Promoted role of CSHP representative to inquiring students before the APSA elections.
- Volunteered at the CSHP Together Conference to ensure that all conference events and initiatives operated smoothly. Attended a variety of conference events and promoted student attendance.
- Held CSHP/CAPSI EBM Competition alongside student Awards Chair. This year the competition was held on a national scale rather than a provincial scale as it was held traditionally.
- Held Career Night Event alongside student Education Chair’s. Event was hosted in-person for the first time since the onset of the pandemic, excellent event turnout!
- Held Interdisciplinary Team Talk for the third annual year alongside Alexander Lee and his ICU team from the Royal Alexandra Hospital

### **April 2023:**

- Held a Residency Information Session with the Alberta Hospital Pharmacy Residency Coordinators. Facilitated Q&A session for event participants. This event was held online. Shared presentation slides with students following the event.
- Attended CSHP-AB Strategic Planning meeting.

### **Summer 2023:**

- Host Resident Night (aka Hospital Residency Information Session #2) alongside current Alberta residents.
- Promote CSHP membership to students for the upcoming membership year.
- Update transition documents for CSHP Student Committee
- Assist with transition for incoming CSHP-AB Student Representative

**Ongoing:**

- Attending monthly CSHP-AB Council meetings
- Attending virtual APSA office hours every third week
- Attending biweekly APSA General Council meetings
- Incoming CSHP-AB Student Representative Transition meetings

Please do not hesitate to reach out if you require any further clarification.

Warm Regards,

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