

December 21st, 2021

Dear APSA Members,

Within this document you will find the roles and responsibilities that I have undertaken in the Fall 2021 semester as part of duties within APSA and the CSHP Alberta Branch Council.

Summer:

- Began attending CSHP-AB Council meetings to learn more about Council procedures and policies.
- Collaborated with the CSHP-AB Vision Portfolio to review applications for the CSHP-AB Student Committee. Elected 8 students into the positions of Advocacy/PAM (x2), Awards, Communications, Education (x2), Membership, and Research.
- Worked with CSHP-AB Council Chairs to develop and improve transition documents for the incoming CSHP-AB Student Committee members.
- Created a Google Drive for the CSHP-AB Student Committee to communicate and share resources.
- Wrote a welcome letter for the class of 2025, a student column for the CSHP-AB September newsletter, and a short piece for the PQ+2 regarding the role of the CSHP Student Committee.
- Participated in the class of 2025 Orientation Day to highlight key CSHP membership benefits and events.
- Created a Google Calendar for CSHP-AB student members to easily find upcoming deadlines and events.
- Advertised the opening of the 2021-2022 Pharmacy Residency Application and Matching Service (PRAMS) application cycle.
- Promoted the new CSHP National Pharmacy Residency Application Roadmap program.
- Completed Event Organizer Training on eClass.
- Promoted the CABS call for research abstracts.

September:

- Communicated with CSHP Student Representatives and Residency Coordinators from other provinces to connect UofA students with virtual pharmacy residency open houses across the country.
- Facilitated communication between CSHP-AB Student Committee members with their respective CSHP-AB Council Chairs.
- Hosted the Student Symposium on Sept. 27th, 2021 with the help of the Membership Student Chair and CSHP-AB Vision Portfolio. This event was geared towards pharmacy students interested in learning more about CSHP and hospital pharmacy practice.
- Updated member lists and the "CSHP Alberta Branch Student Members" Facebook page with the Membership Student Chair.

October:

- Attended CABS and the CSHP-AB Annual General Meeting from Oct. 1-2, 2021.
- Held the first CSHP-AB Student Committee meeting.
- Promoted the CSHP National Hospital Pharmacy Student Award.

November:

- Planned and hosted the Day in the Life of a Hospital Pharmacist on Nov. 30th, 2021. Attendees heard four hospital pharmacists practicing in various clinical areas talk about their career journeys and daily routines.

December:

- Began planning the Summer Student Job Panel.
- Coordinated and promoted the call for nominations for the Future Professional Award with the Awards Student Chair.
- Created the sign-up sheet for the 2022 Host Program
- Used the CSHP-AB Student Committee Instagram page to promote registration for the Together 2022 conference.
- Worked with the Research Student Chair to coordinate full coverage of registration fees for the Together 2022 Conference for interested CSHP-AB student members.
- Wrote Clinical Pearls and Resource Spotlight articles for the CSHP National website.
- Drafted an update on CSHP-AB Student Committee fall semester initiatives with the Communications Student Chair for the CSHP-AB January newsletter.

Ongoing:

- Attended monthly CSHP-AB Council meetings.
- Attended monthly CSHP-AB Banff Seminar Committee meetings.
- Attended biweekly virtual office hours and APSA General Council meetings.
- Promoted CSHP-AB and National educational events.

I am looking forward to the Winter 2022 semester and organizing more CSHP-AB Student Committee events.

Please reach out if you have any questions or concerns.

Respectfully Submitted,

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