



Alberta Pharmacy Students Association  
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## CRO Winter 2025 Semesterly Report

- **January- February: Oversaw APSA Presidential Elections**
  - Prepared and distributed the APSA President Election Package.
  - Received and compiled applications, which were subsequently shared on the APSA Members' Discord Page and emailed to the entire student body.
  - Hosted and moderated a Presidential Elections forum at lunch on January 29th, 2025.
  - Ensured all campaign rules were adhered to during the election process.
  - Created the voting form, which was distributed through the APSA Members' Discord Page and emailed to the entire student body.
  - Notified the successful applicant and announced the results on the APSA Members' Discord Page.
  
- **February: Attended the 'Meet your APSA team' and answered all election-related and role specific questions**
  
- **February - March: Oversaw APSA Executive and General Committee Elections**
  - Prepared and distributed the APSA Executive and General Council Committee application packages on the APSA Members' Discord Page, while notifying the respective class representatives to assist with further distribution to their classes.
  - Received and compiled applications, which were then shared on the APSA Members' Discord Page for review by APSA members.
  - Established campaign rules, which were sent to all applicants, and ensured compliance with these rules throughout the election process.
  - Created voting forms that were distributed through the APSA Members' Discord Page and/or sent to specific classes for class-specific elected positions.
  - Attended the APSA Annual General Meeting where the successful applicants were announced.
  - Announced successful applicants to the APSA Members' Discord Page after the APSA Annual General Meeting.

- **March: Updated the APSA Constitution to ensure precision and clarity of election-related sections**
  
- **April: Contacted Faculty Representative for faculty-specific committee information**
  - Reached out to the Faculty Representative to coordinate and organize the available faculty-specific committee positions for the 2025-2026 academic year, in preparation for the upcoming Committee Elections.
  
- **[Planned for late April- early May] Oversaw the remaining APSA Council By-Elections (for unfilled positions) and Committee Elections**
  - Released information regarding the position and its responsibilities via APSA Members' Discord Page, along with the application package.
  - Received and compiled applications for perusal by the Faculty and APSA council
  - Facilitated the vote by APSA council and notified successful applicants. Faculty will notify successful applicants in relation to the faculty-specific committees.
  
- **[Planned for late April - early May] Created Transition Document and set up transition meeting with incoming CRO**