



APSA Spring Changeover Meeting
April 8th, 2025 @4:00pm, MSB 2-27

1. Call to order (4:05pm)
2. Roll call (2 min): Gauhar, Megan, Amy, Nathaniel, Rebecca, Julie, Jayden, Georgia, Kirsten, Marissa, Isabel, Miguel, Jacob, Judy, Hafza, Aminah, Chase, Krisha, Ally, Josh, MacKenzie, Jin, Vincent, Kevin, Fiona, Eunice, Max, Zach, Brent, Julia, Elise, Mike, Grace, Brock, Don, Jenna, Isabella, Jenny, Youssef, Ryan, Abdiel, Matthew, Ethan, Muhammad, Dr. Ken Cor
 - a. Regrets: Sania, Toni, Allison, Denae, Remi, Yeganeh, Joana, Bruce, Leena, Manjot, Naomi, Sarah
3. Additions to the agenda (1 min)
Motion: To approve the agenda
First: Max, Second: Georgia
4. Minutes of the last meeting (1 min)
Motion: To approve the [previous meeting minutes](#)
First: Ally, Second: Jin

New Business:

5. Review of previous meeting's Action Items
 - a. None
6. Quick Introductions - Gauhar (5 mins)
 - a. Notes: Spent time introducing all new and old councillors/officers and Dr. Ken Cor.
7. Intro to Robert's Rules of Order (FYI) - Gauhar (2 mins)
 - a. Description: <https://drive.google.com/file/d/1tNIEUOIiVXQgeyxWAJdCxmSI0okyTIL/view>
 - b. Notes: Brief description as to what Robert's Rules of Order are and how to present a motion, and what in/out of camera means.
8. CAPSI Jr, IPSF Jr, and Finance Jr Votes of Confidence - Gauhar (10 mins)
 - a. Description: As a part of their transition into Sr roles, we must review the Jr performance and have a vote of confidence prior to motioning their transition.

Motion: To move into camera
First: Ethan, Second: Brent

Motion: To move out of camera
First: Krisha, Second: Isabel

Motion: To approve the transition of those holding CAPSI Jr, IPSF Jr, and Finance Jr roles (Max, Fiona, and Zach) to the roles of CAPSI Sr, IPSF Sr, and VP Finance for the 2025/2026 academic year
First: Megan, Second: Rebecca

Be it resolved that Max Albrecht transitions from CAPSI Jr to CAPSI Sr, Fiona Connolly transitions from IPSF Jr to IPSF Sr, and Zach Larin transitions from Finance Jr to VP Finance for the 2025/2026 academic year

Vote:

All In favour

None Opposed

Abstained: President

Motion carries

9. By-elections & Committee Recruitment - Megan (5 mins)

- a. Description: Please encourage your friends to sign up for any unfilled positions and to start considering any committees they may like to sit on next year. The application period will be between April 22nd-May 6th. Incoming council will need to find a time to meet (likely online) to have a vote to approve candidates once the application period closes.
- b. Notes: Currently unfilled roles include Publications Director, Recruitment Director, IT Director, IPSF Jr, 4th year class representative, Male Sports Representative, 4th year social representative, 2nd year social representative, CRO, and Grad-Committee Co-chairs for the Class of 2027.

10. Transition Meetings - Megan (5 mins)

- a. Description: Ensure you talk to your predecessor about setting a time to meet (either online or in person), transition documents from outgoing council are due by **April 24th** for all councilors and officers. For your transition meetings, please invite Nathaniel, Gauhar, or Megan, one of us will attend if possible. Outgoing council must complete their transition meeting and submit their transition plan and documents for approval by the President, President-elect, and VP Admin before and including April 24th. If you cannot set up a meeting by April 24th to go over the role, please just ensure you have a date set. Also reminder for outgoing councillors that if there's anything you've used your personal ualberta gmail account to create & add to the shared APSA drive and would like it to stay in the drive, please email it to apsapharmacy@gmail.com so I can make a copy of it and re-upload it for you, as I think things get deleted when you leave the drive.
- b. Notes: As above. Dr Cor suggests that incoming council outline what the Faculty Representative role does during these meetings, but notes that he is happy to see the increased involvement of APSA with the faculty. He encourages APSA members to continue participating in APSA events to ensure they are successful. ACP wants to create a "Welcome to the Profession" event for the 4th years (paired with PEBC prep) with the faculty and will be looking for participation. And cohort surveys will be released soon, please encourage your peers to fill them out.

11. APSA Bear - [Kirsten] (2 mins)

- a. APSA Bear returned to the APSA president-elect for the summer

12. Closing Remarks - Gauhar (10 mins)

- a. Notes: This year's council has worked really hard on improving the culture of being on-campus since the pandemic. We all have the opportunity to make an impact during our short time in this program, and the personal and professional growth that comes in these years is practically exponential. By volunteering your time with APSA, you are not only representing the students, but also the profession. Especially those who are currently in 2nd year, who will essentially become the "face" of the program as the oldest cohort, and younger cohorts will be looking up to you.

13. Additions to the Agenda: None

14. Adjournment (4:42pm)

Motion: To adjourn

First: Matthew, Second: Joshua