



Alberta Pharmacy Students Association
2-35 Medical Science Building
4th Year Class Representative
Amy Phung
aphung1@ualberta.ca

4th Year Class Rep - Fall 2025 Semesterly Report

Regular Tasks:

- Sent out weekly email (re: updates and reminders for upcoming deadline, events)
- Communicated to the class via Discord (reminders, updates, important announcements)
- Forwarded information from potential employers and recruiters
- Acted as a point of contact and liaison for the Class of 2026
- Communicated with faculty as required

June:

- Transition Meeting with previous class representatives (3rd year, 4th year)
- Created PEBC Navigation Guide

July

- Completed course reviews as directed by Curriculum Committee
- Met with Ann Thompson and Jody Skrobot to prepare for 4th year orientation
- Communicated with SubPhoto to coordinate class composite and graduation photos

August

- Began coordinating with DEAN Financial (information sessions)
- Coordinated with LifeTouch for supplemental graduation photos (for those out of Edmonton)
- Presented at 4th year orientation
- Shared PEBC registration information with students

September

- Began coordinating PharmAchieve information session
- Requested day-in-lieu from rotation site to attend Health Sciences Career Fair
- Completed course reviews as directed by Curriculum Committee
- Continued communication with SubPhoto and LifeTouch

October

- Facilitated PharmAchieve information session
- Helped 4th year social rep transition into their role
- Helped to facilitate London Drugs Mixer event
- Continued communication with SubPhoto and LifeTouch

November

- Discussions with DEAN Financial to reschedule 4th year presentation
- Continued communication with SubPhoto and LifeTouch
- Reached out to PEBC representative re: pre-test and “Grad Talk” session
- Completed course reviews as directed by Curriculum Committee

December

- Continued communication with SubPhoto and LifeTouch
- Helped set up virtual interviews for London Drugs