



Alberta Pharmacy Students Association  
2-35 Medical Science Building  
3rd Year Class Rep  
Kurtis Willoughby

## FALL 2023 YEAR Semesterly Report

### General Tasks:

- Send weekly emails regarding due dates, events and other important information
- Post and moderate both the Class of 2025 Facebook group and Discord group
- Answer questions and concerns that classmates may have
- Attend APSA office hours when scheduled
- Attend APSA General Council meetings bi-weekly
- Update Class google Calendar

### January

- Sent out several emails to move class online due to various reasons
- Attended SAC meeting
- Attended Fall term Focus group
- Helped to determine appropriate dates for 4th year placement sessions
- Helped to disseminate information regarding the RxA MLA day

### February

- Helped to facilitate voting of class award
- Discussed and tested exam reviews with Carol to ensure a smooth review process

### March

- Helped disperse information about the Sobeys/safeway tuition assistance program
- Met and discussed with 448 instructor regarding complaints about guest lecturer

### April

- Attended SAC meeting and SAC handover meeting
- Attended Winter term focus group
- Connected with DEAN financial to begin the process of setting up meetings with them
- Helped coordinate and facilitate the MOSCE interviews for 4th years