



Alberta Pharmacy Students Association  
2-35 Medical Science Building  
3rd Year Class Rep  
Kurtis Willoughby

## FALL 2023 YEAR Semesterly Report

### General Tasks:

- Send weekly emails regarding due dates, events and other important information
- Post and moderate both the Class of 2025 Facebook group and Discord group
- Answer questions and concerns that classmates may have
- Attend APSA office hours when scheduled
- Attend APSA General Council meetings bi-weekly
- Update Class google Calendar

### April - August

- Complete transition from outgoing Class of 2025 Class Rep
- Completed Fall Term Course review

### September

- Communicated to our class about electives opening without our knowledge, and how we could be notified in the future
- Emailed and discussed with student services about locked doors to MSB lecture halls
- Emailed and discussed with student services about changing temperature in PBL rooms

### October

- Completed Winter term course review

### November

- Attended first SAC meeting
- Fixed an issue with a student not receiving weekly emails
- Organized several classes to be held over zoom as it was more convenient for our class

### December

- Organized a casual dress code for our final lab of the semester