



APSA General Council Meeting
January 24, 2022 17:00

1. Call to order (17:01)
2. Roll call (2 min) Marzena, Rachel, Garrett, Talia, Jared, Rokhand, Molly, Daniel, Alyssa, Nathan, Carolina, Ivy, Jonathan, Naomi, Katie, Saad, Zoria, John, Mahnoor, Alyna, Amandeep, Christine Ma, Diane, Mostafa, Ravina, Jasmine, Raymond
 - a. Regrets:
3. Additions to the agenda (1 min)
Motion: To approve the agenda
First: John. **Second:** Alyssa.
4. Minutes of the last meeting (1 min)
Motion: To approve the previous meeting minutes
First: Rachel. **Second:** John.

New Business:

5. Faculty General Manager Introduction - Garrett (5 mins)
 - a. Garrett: I want to introduce everyone to our new Faculty General Manager, Christine Ma.
 - b. Ravina: We are extremely excited to have Christine join us as Faculty General Manager and I would like to hand it over to her to introduce herself and share her experience. She is joining us from the Faculty of Kinesiology and I am learning a lot from Christine.
 - c. Christine: Thank you Garrett. I joined as Faculty General Manager just before the Christmas break. I have been learning a ton about your programs, teaching and research and generally about how the faculty works. I spent 20 years with the Faculty of Kinesiology. I worked with the Associate Deans with Graduate and Undergraduate to ensure that our programs continued and that students were well supported. I work quite a bit in International and Community Education. Before that, I worked a lot in facilities and running events. I'm really excited to work with people like Ravina and the leadership team and instructors to ensure that FoPPS can do what it is here to do, which is to have excellent programs and help produce excellent students.
 - d. Garrett: Thank you for introducing yourself. We won't take the time to introduce the rest of the council since there are a lot of us here.
 - e. Ravina: I think it might be useful to provide the APSA website so that Christine can identify councillors. I copy Christine on the emails I receive from a lot of you as we are cross training, and one of those aspects is in regards to MOUs. The APSA website is amazing, it lists awards, events, council members, information about the elections and their Constitution. The APSA Calendar is important too to make sure we don't double book events.
 - f. Garrett: Marzena can share the APSA calendar as she is in charge of that and Jonathan has sent you the link for the APSA website as he is the IT Director.
6. Election Inquiry - Garrett (5 mins)
 - a. Garrett: I don't foresee us having any issues, but we found out we can't use the SU platform for the Presidential Election, but we can use it for General Elections. Does anyone know of any stipulations about us using a Google form for the election? We would go through and collect emails and make sure that everyone was an APSA member. It would be audited by the SU but I wanted to run it past everyone to see if you know about any issues with that?
 - b. Marzena: We did the bi-elections as a Google Form, but I think the SU did the Presidential elections. I would get Yara to check with SU and see if they are okay with us doing it that way. You can send them the Form before you post it to make sure everything is okay by their standards.



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- c. Garrett: Yara informed me that we couldn't use the SU platform but we can let her know about that. She is in communication with the SU about all our elections so I don't foresee any issues. Our Candidate Forum will be next Monday at noon and I would like to see all the councillors there. We have had one nomination package sent to us and I would like to see everyone from council there even though there is only one person running. It is a great way to ask them any questions about their platform, what they will do as President and how it would relate to your position in APSA.
7. Supporting Students - Garrett (5 mins)
 - a. Garrett: Ravina might want to touch on this too, but I wanted to remind you all that if students reach out to you, get them to reach out to Student Services. As APSA members, you might be the first point of contact for some students. Please encourage students to reach out to Student Services for support. Their team is ready to help students.
 - b. Ravina: I am seeing more students reach out. We have our town hall this Thursday, so if you could help promote that it would be helpful.
 - c. Garrett: Yes, I can post on our Members Corner beforehand to remind everyone.
8. APSA Bear - Daniel/Amandeep (2 mins)
 - a. Amandeep: Daniel and I would like to give the APSA bear to Naomi and Zoria. They have done a lot of work for IPSF and I see a lot of things they have been putting out. We would like to recognize them for all their hard work.
 - b. Daniel: They do so much for our pharmacy community.
 - c. Garrett: Well deserved, we are always seeing a lot of their posts on Member's Corner.
9. Additions to the Agenda
 - a. Student Group Re-Registration/Deadline for Grad Committee 2020 and 2021 Funding - Daniel (10 mins)
 1. Daniel: Around 11am today, I met with representatives from the Dean of Students. Insurance has been an ongoing issue for us, but we have a policy quoted. We have only spent a small amount on event insurance, so it is hard to justify spending money on a policy, so the SU may veto that for our student group this year. It is just more so for re-registration, they want to have stipulation of what we need to do and what we don't have to do. The general annual policy we were quoted for does not cover the amount in our bank account so our broker recommended another policy for crime (internal or external). A lot of the money is money from the graduation committees. APSA will not be able to re-register because of the amount in our bank account and because we are uninsured at the moment. They want to ensure we have financial safeguards to ensure fraud doesn't occur internally or externally. Upon discussion with them, they want us to implement new changes within the Constitution to implement financial safeguards. It's something that should be within the Constitution to enforce that. Essentially, when we go through the Constitution revision, we have to have options to ensure that tracking the money is always flawless. The way it is right now is perfect. At this point in time, we need to decide a date to spend that money and if it is not spent, it needs to be redirected for another operation. If we eliminate the funds for 2020 and 2021 grad committees, it will be beneficial and increase our chance of re-registering. I will think of other strategies, but the big thing is that we are having multiple classes with graduation fundraising. Ravina, have you had discussions with the 2020 and 2021 grad committees?
 2. Ravina: 2021 is waiting for their celebration. I haven't been in touch with 2020 but I want to be in touch with them. I am working with the current committee to discuss 2022. It's time to pull everyone for a meeting.



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3. Daniel: Yes, we definitely need a meeting because we need to have a clear sense of direction. Another thing they had a concern about is that historically the graduation committee is pretty independent in terms of how they spend their money. The Dean of Students would like us to implement an auditing system to make sure that the money in their accounts is audited on a monthly or every 2 month basis to make sure the money they spend goes towards the graduation committee. We will have to discuss that as a General Council because we can't make that decision with just the Executive Council. Before the next General Council meeting I will have to meet with all graduation committee councillors and faculty to consolidate a direction. Does anyone have any general thoughts or ideas?
 4. Garrett: I think the graduation committees will want to spend the money themselves. We should make a plan since the next President will have to re-register APSA before the end of April. It will be a burden on them if we don't find a solution.
 5. Carolina: I like the idea of a "Class of 2020 Scholarship" if they choose not to spend the money.
 6. Amandeep: For 2020, if there isn't a way for them to come together for grad, maybe we could have merchandise for them and then turn the rest into a bursary.
 7. Daniel: I was thinking of giving back to their class if they are in favour of that. With that money, we could probably buy CPS or resources that would support their practice. Another idea is to lock the funds into a guaranteed investment where you get 100% of your principle plus a small percentage of interest. If they need the money, they can still access it. I still have to think about this, but I wanted to inform everyone about it.
 8. Garrett: I don't think that purchasing an insurance plan is feasible since 40% of it is APSA money and 60% of it is grad committee funds. I think that the best plan is finding ways to use the money.
 9. Rachel: When you mentioned the investing, CAPSI does that as well. You could try connecting with the Fundraising Director of CAPSI to see what they do.
 10. Daniel: Another thing, we may be forced to hire a professional accountant for our finances. I am in favour of that but that is a big cost for APSA. I informed them that a lot of the money will be spent through the grad committee, through awards and CAPSI membership fees. I'm working with them to try to make sure that isn't a mandatory thing.
 11. Diane: I wonder if we could find a volunteer program for students to reduce the cost of accounting. That's just a suggestion or consideration.
 12. Daniel: If you message me about that, I can look into it.
 13. Garrett: Thank you Daniel for telling us about this and for working so hard on this.
- b. Research Day - Nathan (3 mins)
1. Nathan: I wanted to provide an update on this year's Faculty Research Day. I met with the chair of the committee and we both agreed that it would be good to get APSA involved. We can take a number of different approaches to do this. It is important that we are visible because a few of the attendees are undergraduates who aren't in the pharmacy program and might be potential prospective students. I think it's also worth mentioning that I am doing the same thing with the CSHP student committee. We have a small setback because we recently decided that we will have an online event so we won't be able to have a physical presence. I am just putting this on APSA's radar but I recognize that it is many months away since it is in May which is outside of our elective terms. We have so much time to brainstorm ideas so we don't need to do that right now. If you have ideas on how you would



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want APSA to be involved, please let me know.

2. Garrett: I think it is important that APSA is involved in this since I don't think we have been in the past. It's a way to get involved and get our name out there.
3. Carolina: Do you know what the online format was last year? They used FeedLoop for the CSHP Together Conference. You can have booths where people see different presentations or promote organizations. I'm not sure how much that costs, but you can bring it up to the Research committee.
4. Nathan: That is a wonderful suggestion. I don't know what platform they are using. I can bring it up at our meeting later this week for them to look into it if they haven't already done that. The transition to online was very sudden. Thank you for that.
5. Carolina: I have some training on FeedLoop tomorrow and I will let you know if it is easy to use.
6. Garrett: Also, as a side note, Abner is the VP Academic for SU and he is running for President next year. He'll be at our executive meeting next week to see what issues are surrounding our students to fit those into his campaign platform. If you have any ideas about things that impact our students and that SU could help with, let me know and I will bring up those certain things to him. I want to get more support for students with rural placements. We will have a more detailed conversation on Monday.
7. Nathan: I wanted to include that it is important that we put our suggestions down as soon as possible. The students running for SU Presidents are currently crafting their platform, so we can have an influence on what they are running on and pressure them to follow through with it if they are elected or at least bring it up to their candidate forums.

10. Adjournment (17:37)

Motion: To adjourn

First: John. **Second:** Amandeep.