



APSA Executive Committee Meeting
July 21, 2021 20:00

1. Call to order (20:03)
2. Roll call (2 min) Garrett, Marzena, Rachel, Daniel, Alyssa, John, Jasmine, Amandeep, Jared
 - a. Regrets:
 - b. Additional Members: Naomi, Zoria, Katie
3. Additions to the agenda (1 min)

Motion: To approve the agenda.
First: John. **Second:** Rachel. **Motion carries.**
4. Minutes of the last meeting (1 min)

Motion: To approve the previous meeting minutes.
First: John. **Second:** Jasmine. **Motion carries.**

New Business

5. In Camera Discussion - Garrett (5 mins)

Motion: To move into camera.
First: John. **Second:** Jasmine. **Motion carries.**

Motion: To move out of camera.
First: Amandeep. **Second:** Alyssa. **Motion carries.**
6. Round Table Discussion - John (10 mins)
 - a. John: Where I work, whenever they have a meeting, they start off with a round table discussion. There's no pressure, it can be as long or as short as you want, but you just talk about a project that you are doing. It can be associated with your role or it could be personal. If it is something to do with your role, it's just so that everyone is aware of what you are actively doing and whether or not you need support. I can start, as VP Fundraising, I've gotten the ball rolling with the APSA fund. Everything is set up on the website and I am working on putting the sponsorship package together.
 - b. Katie: We have an IPSF discussion coming up that involves CAPSI and that is the main thing that you can all help us with.
 - c. Daniel: I've been working on the budget mostly. We're getting the ball rolling with insurance and that's nothing to worry about because we are working on it and hopefully everything is sorted by orientation.
 - d. John: Do we know if we need insurance for every event?
 - e. Daniel: No we don't. Before yesterday, I was asking insurance companies for quotes and that would cover all events except large events like RxFactor. The SU told us not to purchase insurance because they are going to try to help us out.
 - f. Marzena: The main thing I'm working on is making sure that everyone that is in APSA groups on Facebook and Google Drive are current members so I've been removing old members. I'm trying to make sure I am organized for the year and make some pre-written emails so that everything for the year goes smoothly. I also want to make that spreadsheet to reduce notification burden this year.
 - g. Rachel: The main thing we're working on is the IPSF Congress that we'll talk about soon. We're also getting the ball rolling for the Run for the Cure and we just got a contact for the run so we will start connecting with them for fundraising.
 - h. Alyssa: Mostly what I am working on is organizing sponsors for the membership cards. The other thing I will start on is the mentorship program once I get the finalized first year class list



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and then start to think of events for the mentorship teams.

- i. Naomi: We've been working with the student exchange officer for IPSF to organize a student exchange program about Alberta outside of APSA. We'll have a community and hospital pharmacist speaking and then Lisa Guirguis will be speaking as well. We also helped out with a different exchange program at another school in Canada and talked about Alberta practice. The last thing is the World Congress agenda item with IPSF.
 - j. Amandeep: I've been having a lot of curricular meetings and course meetings mainly.
 - k. Jasmine: I've been doing a lot of thinking about ideas for RxFactor. I met with Shane and we had some ideas going and I've been working on some choreography for dances at RxFactor.
7. IPSF World Congress 2024 - Rachel/Zoria (30 mins)
- a. Rachel: Explore Edmonton, the tourism bureau, emailed Katie and I as well as the CAPSI president recently. They expressed their interest in placing a bid for Edmonton to host the IPSF World Congress in 2024. Katie and I met with the CAPSI president to discuss this and we met with Explore Edmonton to learn more about what they wanted and what support they could offer. They mentioned they can provide financial support in planning and help prepare the bid, which is the presentation we have to prepare for IPSF. The next steps would be to decide within CAPSI national if this is something that they want to pursue but before that happens, we need to decide if this is something we want to have in Edmonton. If it is, we'd have to prepare a bid presentation to IPSF by next summer to show what we can do, how many students we can host and rough planning of the conference. We likely need to create a committee dedicated to this. If the bid was successful, it would be nice to have the same students carry forward throughout the next year so that there is seamless planning. Our main concern is that the bulk of the planning would fall on the CAPSI reps and the IPSF reps for the next 3-4 years. I have some pros and cons that I will list.
 - i. Pros: no cost to APSA (CAPSI is financially responsible), shows off Canada and Alberta pharmacy around the world
 - ii. Cons: a lot of planning (larger scale than PDW), all of us in this meeting will be graduated and likely won't attend the event, may take away from PDW interest that year, may be hard to find students to be involved in a committee for more than one year, we wouldn't have many seats reserved for Canadian students at the conference
 - b. Katie: We were approached by Explore Edmonton which seemed a little backwards. In discussions with the CAPSI president, they want to hold it in Canada but they might not choose Edmonton. Even if we agree to making a bid for Edmonton, CAPSI national may say another school would be better to host it.
 - c. Amandeep: The nice thing about Alberta is that we have the widest scope of practice which could impact the rest of the world. It seems like a lot of work that may not even benefit our students.
 - d. Zoria: One of our presenters for our IPSF virtual student exchange mentioned that international graduates are interested in Alberta practice. I know you mentioned that budgeting would be done by CAPSI national, but would we have to do any fundraising? I agree that it is a lot of work but if we could make it happen, it would be a good event.
 - e. Rachel: As far as I know, we wouldn't. We would need to try to find sponsors. The aim is for it to break even.
 - f. Marzena: I also agree that it would be a lot of work. I think that if students are interested in Alberta pharmacy, there is nothing saying that there couldn't be an event at the IPSF Congress in another city that talks specifically about Alberta practice. It doesn't have to be hosted in Alberta to talk about our practice.



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- g. Rachel: Do you think that there would be interest from students to join this committee and commit to more than a year?
 - h. Marzena: I can say that when elections were posted last year, the only interest for IPSF that I got was from Naomi and Zoria. Unless the incoming first years really want to get involved, there might not be much interest.
 - i. Zoria: I'm also worried about incoming IPSF reps next year that might get worried about taking over the World Congress and not run for the position.
 - j. Rachel: It would be a lot of work for Katie and Naomi next year and the reps that come in next year. It might deter them from running for those positions.
 - k. John: How involved do you think Explore Edmonton will be? They approached you so it seems that they are invested in the event.
 - l. Rachel: They seem that they would be very involved in the planning. It is hard to know at this point. By talking to the lady from Explore Edmonton, it seems that they want to host large events in Edmonton for tourism purposes so they would do their best to help out.
 - m. John: What does the bid process look like timeline wise? Is that within this year?
 - n. Rachel: By the beginning of next summer we would have to have rough planning done. I'm not sure about the specifics but we would have to create a presentation to present to the IPSF committee and then based on other applications they get, they will pick which country and location to host the Congress. It would be a lot of preparation for the beginning of next year.
 - o. Katie: The sense that I got from Explore Edmonton is that I think they are motivated to get students events going. Of course they can give us all the venue and food connections but there is a lot of work on the technical side and presenter side which would fall on us.
 - p. Amandeep: If you as CAPSI members had to vote on this, how would you vote?
 - q. Rachel: We will likely have to vote on this in a few weeks. Part of me thinks it would be a great event to help plan but the other part of me is thinking about our heavy workload and I don't know how we would be able to manage it.
 - r. Katie: I echo that and I feel that we don't get a good enough payout in terms of seats for Canadian students. I might be able to attend by just helping to plan the event but I don't think many students would benefit from it. We do have PDW which is a great strength.
 - s. Marzena: I think it would be a great event but the amount of planning that goes into it for all of us in this meeting to get no benefit from it makes me question if it is worth it. On the other hand, if it were to happen, I think the responsibility of it should be divided amongst all executive members to split up the workload. That way, students wouldn't specifically avoid IPSF and CAPSI council positions next year because every executive role would have to help out.
 - t. Daniel: I was looking at the Explore Edmonton page and I am trying to understand what is in it for them and what their intentions are. I want to assume it is for good publicity and to elevate Edmonton's culture. From a general pharmacy standpoint, I don't know what the benefits are. We have a large influx of international graduates coming to Alberta at this time anyways. I think there may be better ways to engage with the City.
 - u. Rachel: We had to ask ourselves the same question when they approached us. Usually the group approaches the City for support but in this case, it was the other way around. They want to build tourism in Edmonton, but I agree that it doesn't help pharmacy students here and pharmacy in Alberta. Thank you all for discussing this with us. We will vote against it happening in Edmonton when we meet with CAPSI national.
8. Orientation Update - Jared (10 mins)
Motion: To move into camera.



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First: Rachel. Second: Alyssa. Motion carries.

Motion: To move out of camera.

First: Amandeep. Second: Rachel. Motion carries.

- a. Jared: Orientation with APSA will be on the 26th of August and it will be virtual. I want to aim for 10am and we will start with the presentations. Tomorrow I have a meeting with RxA to discuss potential sponsorship for orientation. This year I will have a member of the BPSA and potentially the LGBTQ association help out on the social committee to promote inclusivity. In the afternoon, I want to do short team-building games and the theme will be "Pharmasweet" which John and Angel helped me come up with. I would like to do a virtual pharmacy scavenger hunt and I have a meeting with Janice, the librarian, to discuss if 1st years will have access to the library resources for the scavenger hunt. I was planning to do messy script reading and the last thing would be a quiz on what they learned from the day. Does anyone have any questions?
- b. Daniel: Did you need any money for orientation?
- c. Jared: I probably won't. If RxA can sponsor and if John can get a giftcard for a draw or two that should be fine since it will be virtual. For the school year itself, we are planning to make a Social September and make a calendar similar to the one we make for PAM.

9. Additions to the Agenda

10. Adjournment (21:05)

Motion: To adjourn.

First: Alyssa. Second: John. Motion carries.