



APSA General Council Changeover Meeting  
September 9, 2019 at 17:00  
ECHA 1-182

1. Call to order (17:01)
2. Roll call (2 min) : Scott, Colleen, Michael, Nils, Anne, Mina, Gurpal, Anna, Ryan, Angela, Jenn, Brayden, Ayush, Eliana, Kristil, Anthony, Kurt, Jadin, Navjot, Matthew
  - a. Regrets: Emma, Shemanti, Sam, Nick, Danial, Jes
3. Additions to the agenda (1 min)

**Motion:** To approve the agenda  
First: Jenn Second: Nils. All in favour, none opposed. Motion Carried.
4. Review last meeting's minutes (1 min)

**Motion:** To approve the previous Council Meeting Minutes  
First: Ryan Second: Anthony All in favour none opposed. Motion Carried.

New Business:

5. First Year Class Rep Introduction (5 min) Scott
  - a. Scott - I just wanted to introduce the first year representatives her were voted in this weekend: Anne Truong is first year social rep, Nick Ramsundar is first year class rep.
6. Ad Hoc Social Media Rep (5 min) - Scott
  - a. Scott - Someone reached out to me who wants to take on social media rep. We talked about it in the last meeting but those who were possibly going to take on social media weren't super thrilled about it. Steven Zheng is doing a lot right now. Nils, Kristil, and Angela, you were mentioned as possibly taking it on, what do you think?
  - b. Kristil - I've read her pitch and I think she would be really good, I would still want access so I could post if needed, but if she takes most of it that would be great.
  - c. Scott - Nils and I could just let her know when events are happening and when to post.
  - d. Kristil - we are really busy and she seems really excited so I think it would be great to have her on.
  - e. Scott - We can make it an Ad Hoc Position for now and if it goes well we make it a position in the constitution in March. I just need opinions on how we should go about it
  - f. Ryan - open it up as an election, we could source a bigger talent pool.
  - g. Kurt - if it's ad hoc, then i don't think it needs an election, but if it goes well and enters constitution then it could be a position to run for in the future.
  - h. Nils - agrees with Ryan
  - i. Mina - we already have other unfilled positions, so why don't we open the position but only council votes.
  - j. Scott - so we open it to everyone giving the original person credit for coming up with it, and then go from there.
  - k. Ryan - voting looks better as opposed to appointing by APSA.
  - l. Motion: To have the social media rep position go up during the next by-election
    1. First Michael, Second Mlna. All in favour, none opposed, Motion Carries.
7. Healthcare Solutions (5 min) - Scott
  - a. Supporting Documentation: [Healthcare Solutions Image](#)
  - b. Scott - One of our alumni, Bryan, does a lot in pharmacy that pharmacists don't typically do or learn about in school such as braces, walking with poles, power chairs, etc. Right now, they do lunch and learns out of their office, but I want to try and get him to come here for a



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lunch and learn but I don't have time to organize it. Does anyone think they could take this on?

- c. Matthew - is there an instruction guide to do that?
  - d. Scott - organize time and date with the speaker and Colleen, order food, and dealing with any speaker's concerns.
  - e. Ayush - also facebook page and RSVP deadline
  - f. Matthew - I could take this on
  - g. Navjot - I could help
  - h. Scott - I will introduce you both to Bryan then.
  - i. Jadin - Could we do a learn without the lunch?
  - j. Angela - yes, but a lunch is incentive to come
  - k. Nils - first time he comes out, APSA could sponsor the food, then if it goes well approach him to sponsor it later
  - l. Ryan - If there is low turnout first time, it won't turn into anything.
  - m. Scott - is there a budget for this? Michael?
  - n. Michael - whose position does it go under for budgeting? We could fund it, but we need to put it under a position
  - o. Gurpal - might be good to reach out to him and see if he's interested in sponsoring it
  - p. Scott - we don't have to hurry on it, but I'll talk to him about what he wants.
8. Website Updates (8 min) - Ryan
- a. Ryan - Look through about us, and give me a picture and bio if it isn't up yet. Also, if you run events, just take a look through pages for updates on events and let me know if there are changes or things I can add, I don't know what to put there since i don't run them. Also, I wanted to demo the Student Accommodation Network that is built into the website with forum categories such as carpooling, preceptors, and accommodations. It has an account creation function.
  - b. Scott - just make sure there isn't anything negative.
  - c. Ryan - there is a moderation function.
  - d. Angela - who moderates it?
  - e. Ryan - No one officially yet, though I have the privileges. People with no accounts can't see anything. Moderation level can do some things and Admin level can do a whole lot of things. It will be required to use ualberta email. I would like people to spread the word and I will reach out to class reps
  - f. Nils - you did a fantastic job revamping it and we are lucky to have your expertise, so thank you.
  - g. Ayush - for people who aren't APSA members, can they access this?
  - h. Ryan - that is up for discussion, I don't really have thoughts either way. It could be used to incentivize memberships, but it would be helpful for a lot of people. We could discuss next meeting or if we have time later in the meeting. That would make it hard to police accounts and who shouldn't have them..
  - i. Scott - I'd like to crack down on that, but it takes a lot of effort to police.
  - j. Nils - in future, it is an incentive as soon as they get accepted to pharmacy as a forum to ease anxieties for any questions they might have before orientation.
  - k. Ryan - that would be an easy forum to add.
  - l. Mina - to stay professional, you could add an agreement to abide by professionalism to avoid negative comments about preceptors.
  - m. Ryan - I can see if I can add that, or post rules to follow.



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- n. Kristil - is there anything that limits only APSA members accessing the APSA page in general? Non members seem to have access to a lot of things that should require a membership.
  - o. Ryan - everyone has access to most things, I think we mostly have to double check. But we could put a disclaimer of things like lockers being subject to having a membership so we could not give it to them if they weren't a member.
  - p. Kristil - just maybe something in the future as locker sales are almost over.
  - q. Angela - that issue extends past locker sales also, such as blue and gold. I think we need more cracking down.
  - r. Ryan - in time I could add restrictions to certain pages but that will take time.
  - s. Scott - as a team I think we need to crack down, and if you're uncomfortable refusing people, let me know and I can support you.
  - t. Ryan - I'll look into accounts for the website and follow up next meeting.
  - u. Jadin - I've been getting a lot of emails for accommodations for students being offered, so this would be a good place for that?
  - v. Ryan - there is a housing section that we could post those details and they should be secure as you need an account. We can talk more next meeting. And in the meantime I will put together a document for account creation.
9. Office Hours (5 min) - Colleen
- a. Colleen - So based on the number of councillors we have, we were not able to fill all the potential office hour slots. We have three options going forward - leave office hours as they are and if people can't make those times they can reach out and someone can get them what they need as needed, some councillor's can sign up for two office hour slots (either same time every week instead of alternating or two different time spots alternating with someone), or executive councillor's can fill the gaps (who, as a reminder, didn't take office hours as the feedback from last year was that they shouldn't have to as they have a lot on their plate). I just wanted to get everyone's opinion on what we should do.
  - b. Kurt - I've done one morning office hours, are they usually well attended?
  - c. Ryan - They are not well attended
  - d. Scott - picking up community ed kits is big for office hours. If you need someone in the office you could send it out to who can be there and anyone could step in. Eliana, as community ed director what do you think about kits?
  - e. Eliana - I have my slot and I'm willing to go into the office outside of my hours, but if I can't make it I'll get it together and leave a note for whoever has to hand it out.
  - f. Colleen - matching people with someone to alternate weeks with hasn't completely worked out, what are thoughts on that?
  - g. Matthew - I'm good coming every week.
  - h. Kurt - I'm okay coming every week
  - i. Jadin - I could come in also
  - j. Kristil - I don't feel like an hour every other week isn't too bad for me to step in.
  - k. Scott - we could leave the hours as they are now, and just have people reach out for someone to take your hours if you can't make it.
  - l. Ryan - if we are adding more hours, I would say adding at 4pm-5pm is better than morning.
10. Class Email deadlines (5 min) - Colleen on behalf of Emma
- a. Colleen - "In the past the deadline for submitting things to be included in weekly class emails had been set for Saturday evening or Sunday around noon and anything sent after that would be added the week after. I'm often done creating the email by noon on Sunday so it's



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a bit of a pain to need to go back and add things. Personally I'd prefer having the deadline be Saturday night around 9pm, but if other reps would like it to be later like Sunday at Noon I'm OK with that as well."

- b. Kurt - for me it's super easy to add things with my format, so I'm okay with it being later.
- c. Navjot - I don't mind adding things late, but as long as we can stick to a time.
- d. Scott - everyone's schedule is different and I don't think what she's asking for is unreasonable.
- e. Ayush - I think Saturday at 9pm is good enough and gives them time.
- f. Scott - yeah and if it's sent later and they can get to it great, and if not that's fair.

**Motion:** To change the deadline for additions to class emails to Saturday at 9pm

First: Nils Second: Navjot. All in favour. None opposed. No abstentions. Motion Carries.

- g. Ryan - in the policy manual it's set at Sunday at 6pm
- h. Scott - so unofficially, we will do our best to make it earlier
- i. **Motion:** to repeal previous motion.

First: Anthony Second: Gurpal. All in Favour. None opposed. No Absentions. Motion carries.

11. APSA Budget (10 min) - Michael

- a. Michael - Dallyce was on vacation so we couldn't see her for memorandum of understanding (MOU). So if faculty is reimbursing your expenses, don't submit them yet until we meet with Dallyce later this week hopefully and then you can send it to the faculty. If you don't know who is reimbursing you, ask me. Also, if you requested a budget and got an email from me it was approved, if not we still need to talk. The link for reimbursements is on APSA Councillors' and Officers' Page, we can pin it to the top.
- b. Scott - we are trying a flex fund this year by the faculty, so you can apply for it if you have a new initiative or go over budget, just come talk to Michael or I and we can see. Faculty doesn't like to pay for food or gift cards, but wellness stuff and other things are good. Also, we switched social and class reps budgets.
- c. Michael - different this year is that each class year has \$500 as opposed to delegating funds to specific things such as blue and gold punch, so you can spend it on whatever you want, but save money for blue and gold.
- d. Michael - Last thing, before applying for the flex fund, I will let you know if it qualifies for flex fund.

12. Edmonton Oilers/Oil Kings Event (5 min) - Kristil

- a. <https://cloud.edmontonoilers.com/publications/2019-oilers-groups/#page=12>
- b. <https://oilkings.ca/schedule/270/228/home>
- c. The sales coordinator for these teams asked me if we wanted to do a group sales event, and since the Pharm-Dent game was moved, I was thinking maybe we could do this for a Movember fundraiser. We could also combine it with a free drink at Thrift Shop after the game because Rogers Place is close. They can get us cheap tickets (cheapest is \$49 per person) - we could upcharge and that's how we fundraise for it. There are other tiers of tickets as per the link. If we get enough sales, we get different rewards. Oil Kings games are as cheap as \$18
- d. Nils - Are tiers based on seats or game?
- e. Kristil - Both, I'm not sure how they decide but both are factors. We need at least 20 tickets to count as a group sale.



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- f. Nils - Ivanka did something like this a few years ago with her student group so maybe talk to her about that and if they sold it to outside people.
  - g. Kristil - Nils could you help me because it falls under social?
  - h. Nils - Yeah, do you want to do it as a fundraiser?
  - i. Kristil - What do you think about upcharging?
  - j. Angela - we could upcharge to outside people and help out students or something like that.
  - k. Gurpal - Opening it up to other faculties or public, or doing a raffle for Movember is also an option.
  - l. Matthew - We could do preferential prices for APSA members to push the membership
  - m. Nils - Are you fundraising for APSA or Movember?
  - n. Kristil - Movember because the Pharm-Dent game got moved to a different month.
  - o. Brayden - Reach out to me as sports rep and because I'm organizing Pharm-Dent this year.
  - p. Jadin - Could we split proceeds between APSA and Movember?
  - q. Kristil - I think it just depends on how much we make. I asked about making money from drink sales and they said unlikely. So do you think Oilers or Oil Kings?
  - r. Gurpal - You'll get more interest from Oilers games.
  - s. Ayush - And you could sell them for more.
  - t. Kristil - I think 20 tickets is doable.
  - u. Anthony - I'm just wondering how we pitch it if we got it for \$49 and selling for \$75, how do you make sure we break even and it's still worthwhile to donate to Movember.
  - v. Kristil - It just comes down to if people want to go to the game and donate. If we put it with a Thrift Shop free drink they might see it as a fun night out.
  - w. Scott - We will table it for now and think about it and come back to it later.
13. APSA Mentorship Program L&L (5 min) - Kristil
- a. I'm planning a lunch and learn for this, the peer support group is going to come in and talk about what it takes to be a good mentor since last year sometimes there was minimal contact because mentees didn't want to annoy mentors. Michael gave me budget for it. It would be the end of this month, so I just wanted to see what other people were planning so we didn't overlap.
  - b. Colleen - If you look on the APSA calendar, you'll be able to see what people are planning and when.
14. IPSF Jr. Representative (15 min) - Jenn
- a. Jenn - The IPSF liaison on CAPSI national brought to my attention that every other Canadian school has an IPSF Jr. position as well, just like CAPSI, except for us. I talked to Ayush, Morgan, and Angela and none of us think there is a need for a Jr. position, and it hasn't been a position for our council ever in the past. It's never been an issue in the past. Does anyone have opinions?
  - b. Jadin - Do other schools have more involvement with IPSF?
  - c. Jenn - Yes so that might be why they need the position.
  - d. Ayush - Other schools don't have as big of a local council as ours so there's less support from there too.
  - e. Ryan - Angela can you see value in this?
  - f. Angela - I have a lot of help from APSA and CAPSI if I need assistance so i don't think so. Other schools may have more involvement, but from Jyoti and seeing how incorporated IPSF is with other events like PAM for our school, my perspective is to keep it in mind for the year and if i think it would be helpful, I could bring it up to be changed at the AGM to add to the



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constitution.

- g. Ryan - Just let us know before the AGM, when constitution starts being edited.
  - h. Jadin - What are other schools doing? Is there more we could be doing?
  - i. Angela - We share things monthly between IPSF reps and we meet at PDW, so that's where I'll see how the Jr/Sr combination works.
15. Run For The Cure (5 min) - Jenn
- a. Jenn - Most events for fundraising have invites already set up, and participation for run for the cure looks pretty good so far, but sign up if you want to and help out. If you have questions for signing up let me know and encourage your class.
  - b. Ayush - The escape room on Whyte is willing to donate 40% of earnings from each person who goes that day so fill in the excel sheet because it's a good profit fundraiser.
  - c. Ayush - in terms of class participation so far: 2020 - \$75, 3 people, 2021 - \$812, 16 people, 2022 - \$1416, 14 people, 2023 - \$974, 7 people. Not sure if we will do things to reward the class with the most participation.
  - d. Nils - For the escape room, I see it on the calendar but has it been promoted to students? Because i think it's a good initiative as long as people know about it.
  - e. Jenn - We released it this morning.
  - f. Nils - Run for the cure sign up I noticed in the class email this week, the date for registration cut off wasn't there.
  - g. Jenn - For a t-shirt, it's the 19th of September, if you don't want a t-shirt I believe you have until the morning of the run.
  - h. Nils - Participation in the run, you could say it's for mint cup points
  - i. Jenn - how many events do you want to do that for? Saving second base too?
  - j. Nils- Any participation in anything, even volunteering we can do that, just let me know. Even community education or things like that.
16. CAPSI Competitions (5 min) - Jenn
- a. If anyone approaches you with questions, send them to me or Ayush!
17. Additions to the Agenda
- None
18. APSA Bear
- a. Scott - The APSA Bear symbolizes someone who went above and beyond in previous weeks, but after orientation and summer olympics it goes to Nils.
19. Adjournment (18:01)