



APSA General Council Meeting  
February 4, 2019 at 17:00  
ECHA 1-490

1. Call to order (17:02)
2. Roll call (2 min) - Lynnea, Jes, Mark, John, Morgan, Amy, Kristen, Troy, Lawrence, Gezina, Jyoti, Kevin, Lily, Preston, Jordan, Thomas, Jenn, Teresa, Anthony, Monica, Trina, Miray
  - a. Regrets: Sean, Maddie, Megan
3. Additions to the agenda (1 min) - 17:03  
**Motion:** To approve the agenda  
First: Mark. Second: Lawrence.
4. Review last meeting's minutes (1 min) - 17:04  
**Motion:** To approve the previous Council Meeting Minutes  
First: John. Second: Lawrence.

New Business:

5. "What Can Pharmacists Do For You" advocacy video - Mark (5 min)
  - a. <https://goo.gl/forms/z5OzawUFPAMkgbU2>
  - b. Mark - We are filming a video - 3 min long. Audience is the public. We are looking for people interested in being on the video. Any questions, talk to me, Lawrence, Morgan, or Amy.
  - c. Trina - SAF-Pharm committee made an infographic last year on this topic too!
  - d. Jes - We want to educate the public during PAM about pharmacists. Lawrence is heading the content of the video.
  - e. Mark - Deadline to fill out this form is tomorrow.
  - f. John - Maybe we should do a 1 minute video too. Easier for public to commit to watching and easier to post on social media like Instagram.
6. CAPSI by-elections - Mark (5 min)
  - a. <https://tinyurl.com/y7zi2p7j>
  - b. Mark - CAPSI by-elections. Link is to Google Folder with everything. President elect, VP Education, Webmaster. If interested, click on the link or encourage people from your class to apply. Ask me if you have any questions. Deadline is Feb 9. I do have to film a video of you for the application.
7. CAPSI President-Elect - Morgan (2 min)
  - a. Morgan - I wanted to inform everyone that I am going to be applying for the CAPSI President-Elect position. Hard decision to make because I would have to step down from the position of CAPSI Senior. I have reached out to people in my class who would be willing to apply in a by-election for CAPSI Sr for Alberta. Mark and myself will still be available to support the new CAPSI Sr.
  - b. Jes - Morgan approached Mark and Exec to discuss this. We have full confidence in Morgan doing this. For elections, because this is a VP position that she was voted in to, according to the Constitution, similar to by-elections, voting would go to executive council to get the new CAPSI voted in. Any comments or concerns?
  - c. Brendan - Are you going to open up the floor to all APSA members?
  - d. Jes - Yes. Morgan reached out to people to ensure there is general interest. But anyone can run.
  - e. Morgan - I don't know if it has to be class of 2021 because of experience with CAPSI.



APSA General Council Meeting  
February 4, 2019 at 17:00  
**ECHA 1-490**

- f. Jes - There is no written rule saying that this has to be a thing. But we would consider it while voting as exec. Limiting it, given that it's not written in the Constitution that way, would not be fair.
  - g. John - We have rules in the Constitution about people stepping down from a role. I think we should add more stuff in regards to CAPSI about this, just in case it happens again in the future.
8. Extra pharmaceutical company promo items in APSA office - Morgan (5 min)
- a. Morgan - I've noticed there is a lot of boxes of promo items in the APSA office. I've put them off onto the side. I wonder what we can do with them. We should try to get rid of them or give them away.
  - b. Jes - There are T shirts that have been there since my first year. They have to be disposed of in a certain fashion. The office does need to be cleaned out. Does anyone know if these items have a specific role? Or are there leftovers?
  - c. Anthony - A lot of leftovers from past independent nights.
  - d. Jes - If nobody is claiming them, I'm gonna say we can go ahead with using them for other things to get rid of them. Mark, if you want to use them for PAM.
  - e. Morgan - Definitely not valuable enough for silent auction items. More like just loot bag stuff. We should have a give away.
  - f. Jes - Tabling at PAM for general public, can give those away. And whatever is left over at the end of the semester, we can donate or something.
  - g. Morgan - I can manage that.
9. Blue & Gold silent auction help - Thomas (5 min) - 17:26
- a. Thomas - Either having someone to help collect silent auction items with me. Or make it mandatory again for councillors and officers to bring. Or open up request to all APSA members if they have anything to donate.
  - b. Jyoti - Silent auction proceeds go towards Lung Association with IPSF. It's a large role to finish everything with just 2 people.
  - c. John - I ordered you another CTC and I'll be bringing another toothbrush.
  - d. Jenn - The reason I suggested it being open up to all APSA members because council members already donate all their time. And other members might have things to donate, like some parents probably own pharmacies.
  - e. Jyoti - I did open it up to all APSA members last year for Mr. Pharmacy, and no one donated.
  - f. Jes - I think it's important for people to know what the money is going towards.
  - g. Anthony - Putting it in class announcements might help. Facebook post is easy to overlook.
  - h. Morgan - Also an in-class announcement.
  - i. Jes - If we do open it up to APSA members, are there at least 2 people willing to help Thomas with this? Is it okay to make it mandatory for councillors to each approach one company to get auction items.
  - j. Mark - What is the help for? Getting stuff to the event?
  - k. Thomas - Sending out emails, getting stuff to event, collection of items.
  - l. Jes - Is there anyone else who feels like they can add this to their plate? Brendan. If we can't find enough people to tackle this, do we want to go forward with the silent auction?
  - m. Jenn - Could there be a more effective way to raise money? A raffle?
  - n. Lawrence - Some student groups do silent auction items online and it raises quite a bit of money. Something to consider.
  - o. Jes - Saves up from having to table at the event. What does everyone else think? Thomas will



APSA General Council Meeting  
February 4, 2019 at 17:00  
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- still need a team to get everything set up and taking photos and stuff.
- p. Thomas - Moving online would save headache with getting it set up.
  - q. Jes - Also we can share it with people outside pharmacy. Let's plan for that. I'll have class reps make announcements on their FaceBook pages to see if there are other people to help out Jyoti and Thomas.
  - r. John - We can also incorporate the silent auction into the event at B&G. Like bringing up items or something.
10. Extent of enforcing PBL codes - Lawrence (3 min) - 17:29
- a. Lawrence - I usually stay later to study. I've noticed at times there are people not in pharmacy entering PBL rooms. As councillors, I think we need to enforce that this is something that shouldn't be happening. There has been cases where someone's stuff was stolen and it sucks having to hide your stuff just to run to the bathroom.
  - b. John - It's my understanding that no one outside of pharmacy should ever be in PBL rooms.
  - c. Jes - APSA doesn't own the PBLs, the faculty does. I think that is the faculty's rule. But we'd have to check documentation. But my understanding is that no one other than pharmacy students should be in rooms.
  - d. Mark - Can that be added to meeting highlights?
  - e. Lynnea - Yes.
  - f. Jes - If you do see people in the PBL rooms who aren't in pharmacy, you should let them know that this is for pharmacy students only. If you see someone who isn't supposed to be in the rooms, contact John and he can get the room codes changed sooner.
11. APSA awards - Jes & Kristen (10 min) - 17:39
- <https://docs.google.com/document/d/1XoODWqp0jIFs2NR7T1dbLtPhvd5hN8u8MVtukFwQclE/e/dit?usp=sharing>
- a. Jes - APSA awards used to come out of MMF allocation from faculty. As of last year, that part of budget was re-allocated elsewhere - not towards APSA. So APSA awards money came out of our bank account which caused us to be in a big deficit, around \$14,000. Thomas has been working hard to find sponsorship for these awards, but given the pharmacy climate, it has been hard. Kristen as VP Academic has made some changes.
  - b. Kristen - I made suggestions on the above document to our awards to make it more affordable for APSA. I reduced the number of the awards and number of recipients.. Down to \$3750 by reducing all amounts. My amendments are in pink. I changed criteria to MVP award to make it only for councillors because it was almost identical to class award and councillors were unable to apply for others. Also just changed some wording - nomination form to application form. Also changed the donors to whoever is applicable.
  - c. Jes - Since this isn't a budget item, we need to pass a motion. From all social events, APSA gets kickbacks for it. We are currently sitting at over \$2100 from kickbacks, which we think would be nice to be used to awards to recognize students. The leftover money we would have to pass for would be around \$1700. We want Kristen to get the awards document posted ASAP. Preston has looked at finances and thinks it's feasible to go ahead with this.
  - d. Preston - Cutting it back so far is exceptional.
  - e. Jes - The goal long term is to find sponsors for these awards. For example RxA is sponsoring one and would like to continue in future years.
  - f. Jordan - CSHP-AB is reaching out to see if there is opportunities for student awards. So potential sponsor for next year. That being said, would have to be a CSHP member to apply.
  - g. John - MVP and Councillors awards are both for APSA councillors. Is that redundant?



APSA General Council Meeting  
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- h. Jes - I think it's nice that people who have been putting in work for APSA get recognized for them with these awards.  
**Motion:** BIRT APSA passes a one time budget item of up to \$1700 towards APSA awards. First: Mark. Second: Lawrence. All in favour. None opposed. No abstentions. Motion carried.  
**Motion:** BIRT the changes to Awards in the policy manual are passed for the current year as written above, with the change of title to the MVP award. First: Mark. Second: Morgan. All in favor, no opposed, no abstentions. Motion carried.
12. Reimbursement to Ethan Swanson - Jes (5 min) - 17:44
- a. Jes - There was a discrepancy with Ethan with reimbursement for PDW 2019. APSA sends mandatory representatives to PDW each year and they get reimbursement capped at \$1200. Preston and I failed to let Ethan know that there was a cap to the amount he was able to be reimbursed, and there was a time crunch for Ethan to get flights booked and no seat sales. I don't think it's fair to put the remaining balance on him. That being said, it is very important that any councillor that has anything to do with budget cc Preston to ensure things like this can be caught.
- b. John - What was he spending it on?
- c. Jes - I requested the receipts of what he was submitting. This included checked bag on his flight because he had to check his instruments for the show in PDW, as well as registration and flights.  
**Motion:** BIRT APSA makes a one time payment of \$304.96 to Ethan Swanson for costs that incurred over \$1200 associated with PDW 2019. First: Morgan. Second: Anthony. All in favor, no opposed, no abstentions. Motion carried.
13. By-Elections update and voting process - Jes (5 min) - 17:49
- a. [https://www.youtube.com/watch?v=x2rxkYjKlRm&frags=pl%2Cwn&fbclid=IwAR1giHxf4d4-K1dWN9q-ywFRWiv55xQNDBCRC6Ltp3ncUQaV7Cc\\_dhXh4E](https://www.youtube.com/watch?v=x2rxkYjKlRm&frags=pl%2Cwn&fbclid=IwAR1giHxf4d4-K1dWN9q-ywFRWiv55xQNDBCRC6Ltp3ncUQaV7Cc_dhXh4E)
- b. Jes - We are in process of by-elections for president-elect. There are 5 candidates running for this position. Presidential forum on Wednesday. No food because this wasn't an expected budget item. There will likely be enough attendance without food and we will record it as we did last time. Alex Kwan (CRO) and I have changed the time lines. Tomorrow Alex and I will be meeting with candidates to pre-record their 2 min speeches onto a video - one take. We will be asking them the questions the candidates are asking the other candidates. We are recording this for students to watch before the forum so the forum can be more of a question and answer style for APSA members to engage. Better use of time. We have pushed back voting by one day. Voting will be on Friday and Saturday to give students the weekend day to watch the videos if they haven't already. Best way to get info out to students.
- c. Jes - The video above is a good one on how preferential voting works. Basically it's a way to make as many people happy as possible. Shows the importance of the order you are ranking people.
14. APSA Bear (1 min) - 17:50
- a. Amy - Kristen has been doing a bunch of hard work for the awards.
15. Adjournment (18:05)  
First: Teresa.