



APSA General Council Changeover Meeting
October 1, 2018 at 17:00
ECHA 1-490

1. Call to order (17:05)
2. Roll call (2 min) - 17:02 - Jyoti, Theresa, Jes, John, Preston, Lynnea, Kristen, Jordan, Jenn, Lawrence, Troy, Amy, Marvin, Thomas, Mark, Trina
 - a. Regrets: Maddie, Gezina, Sean, Anthony, Kevin
3. Additions to the agenda (1 min) - 17:03

Motion: To approve the agenda
First: John Second: Jyoti
4. Review last meeting's minutes (1 min) - 17:04

Motion: To approve the previous Council Meeting Minutes
First: Mark Second: Troy

New Business:

5. Finance update - Jes/Preston (10 min) - 17:14
 - Jes: We asked the faculty to reallocate the funds they were willing to give us. We submitted it to Ravina for approval this weekend so right now we are just waiting to see if it will be approved. The red is what the faculty originally proposed and the black is what we are now proposing.
 - Preston: For PAM we are going to be looking for sponsorship from CSHP.
 - Jordan: I think CSHP has their own budget. So I can ask (or Jenn can ask because she is on the CSHP PAM committee).
 - Jes: Blue and Gold: The faculty was going to just purchase 20 tickets at \$65 a piece, but this is not doable. We can't even put down a deposit at a venue if we don't have a certain amount of money.
 - Preston: And if the faculty doesn't provide what we requested, it'll have to come out of student pockets, so tickets would be upwards of \$70-80 /ticket, which is not great.
 - Jes: Added some money to Career Night to play it safe. Movember - we wanted to add money here but we didn't because it is a fundraiser, so APSA isn't actually losing money to put on that show. Also, the Faculty promised that Andrew MacIsaac would help us with this. We have had some strained relationships with Andrew in the past where we haven't received what we've wanted in the past, but we left this at 0 for now. SEP Lunch and Learn - without this lunch and learn, basically no students will know about IPSF exchange so we needed this.
 - Preston: the conferences we changed quite a bit around. The way the faculty originally allocated PDW fund was \$150 per person but it'll be expensive in NFLD so it wouldn't make a huge difference in reducing cost. We decided to re-allocate this money towards CSHP conference in Banff to make that more accessible. We are still allocating money for PDW for the mandatory reps because they ran and were voted in under the impression that PDW would be funded. There is a link through Green & Gold bursary for reimbursement from the SU or Dean of Students' Office. There is an application process for this but another possibility for PDW.
 - Mark: Also students win money from CAPSI competitions.
 - Jenn: is the Green and Gold award the same award you apply for to go to Italy?
 - Jes: No, it is a conference fund, not a travel fund (which would be for students receiving credits).



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- Preston: CPhA was already paid out this year. There is still a good chunk of change there to attend misc conferences.
 - Jes: if you are looking reimbursement by faculty for conferences, you have to fill out the form before the conference. You will not be reimbursed after the fact.
 - Preston: Pharm-Med game we already have funds for so we took that out. We thought intramurals was very important so we asked for \$4500. Curling Funspiel is \$1000 to cover cost of the rink. Wellness event - we were promised by faculty that they would work with us this year to fund wellness events.
 - John: Just to be clear, this is not the APSA budget, it is only the money coming from the faculty. We also have APSA money going towards wellness.
6. Donations for Movember Calendar- Jes (3 min) - 17:17
- Jes: One of the fundraisers this year will be a Movember Calendar where each month is a person from a program with a mustache (from dent). This year they asked to involve pharmacy. There are 4 gentlemen from pharmacy who are within that calendar. They ask for a donation to the calendar to make the calendars and they will put APSA's logo on the calendar. In order for us to donate this money we need to approve it by council and get majority vote. Any discussion against or for it?
 - Trina: So what exactly is the money going towards?
 - Jes: Making the calendar. Last year they sold 400 or 500 calendars and this year they are hoping to sell 700 calendars.
 - Jenn: Are we then dividing the profit of the calendar sales by 3?
 - Jes: We are going to have a joint fundraising page.
 - John: We should also promote the Rx Factor to dent and med students.
 - **Motion:** BIRT APSA donates \$250 towards the Movember Calendars for collaboration with dent and med.
 - First: John Second: Mark. All in favour, no opposed, no abstentions. Motion carried.
7. Formation of an ad hoc Fundraising Committee - Thomas (5 min) - 17:22
- Thomas: In terms of sponsorship I am trying to create new sponsorship packages to capture more sponsors so we can actually get more sponsors. I know some sponsors like engagement with the faculty and others want more student exposure. In order to do this I need a little bit of help, so I was hoping for this year to form an ad hoc fundraising committee to get all the practical stuff down and established, and then next year we wouldn't need the committee anymore.
 - John: How do people sign up? Do we have to vote?
 - Jes: Because it is an ad hoc committee it falls to Thomas. He can have people vote, or he can appoint people. Unless council had a problem with that and we could put it in the motion that he has to hold elections. Otherwise he can just appoint.
 - **Motion:** BIRT APSA allows an ad hoc Fundraising Committee under Thomas (the Fundraising Director), to be dissolved by the end of the school year.
 - First: Thomas Second: John. All in favour, no opposed, no abstentions. Motion carried.
8. Silent auction items for Rx Factor and B&G - Thomas (2 min) - 17:24
- Thomas: Silent auction items are mandatory for all councillors and officers to bring in an item for Rx Factor and Blue & Gold. You just have to bring in one item. It is nice to talk to your employers to see if they are willing to donate an item.



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- Jes: I know last year there was a letter format to provide that you can bring in to businesses and explain why we are asking for a silent auction item.
 - Thomas: Yes I will provide that.
 - John: Is it one per event or one for the year?
 - Thomas: One for the year, but the more the merrier.
 - Jes: I know people think that silent auction items should be big huge items, and that is great, but students are the ones bidding on them so it's great to even bring in smaller items.
9. Run for the Cure - Mark (5 min) - 17:29
- Morgan: CIBC RFTC was a good success. We won the postsecondary team challenge again so thank you to everyone who came out. It was good turnout despite the cold weather. If you have any comments about the fundraising technique or any ideas, please let me know. Transcend was a great success, we raised \$700 from them because they donated \$1 for every bag of coffee sold
 - John: Next year, hook up with Bru Coffee & Beer, the place I started a partnership with.
 - Jes: I also just wanted to say a huge congrats to Mark and Morgan for doing such a great job at fundraising so much money.
10. CAPSI Competitions - Mark (10 min) - 17:39
- Morgan: We sent out the email for October for CAPSI and it has all the info. Mark will be talking to each class about the competitions coming up. The compounding competition is Oct 12, 5-6pm. We will also talk to the first years about the other competitions because we want to help you guys get to PDW if we can. It is targeted promotion for the years in hopes to get lots of involvement. SLC is Oct 18. Advice for Life - 3rd years if you have some sort of powerpoint, you can submit this for this new competition. You can win money locally and nationally.
 - Mark: To add to that, when we did our hospital rotations we all had to make a presentation, so everyone can basically enter this competition.
 - Jordan: Is it geared to a specific thing?
 - Morgan: Yes, it is geared towards the community to impact the health of Canadians.
 - Jes: Also push it towards the 4th years because a lot of them are in a class right now where they have to make a presentation.
11. SAC Committee - Kristen (3 min) - 17:42
- Kristen: SAC is student advisory committee. In previous years, each class had a SAC, but now it is just one. Right now it is me, class reps, and one extra person in the class. So I'm leaving it up to the class reps to find the extra person from each class. One thing changing is that they are doing their end of term focus groups not at the end of the year but at the end of each term, so they want APSA to encourage students to participate in that. They want volunteers but they also want to select students at random and they want help encouraging participation.
 - Jes: How do they select volunteers and make it mandatory?
 - Kristen: It's not mandatory but they want to mix it up GPA-wise.
 - Troy: They want us to emphasize that the targeted volunteers are from APSA because they think students will respond better.
 - Jes: We could ask them if there's a way to entice students to go.
 - Troy: There's free food!
 - John: Yeah they had so many sandwiches there last year!



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- Kristen: I also want to remake the Student Accommodation Network (SAN). It is a portal for students on rotations to get info about rural communities.
 - John: What if you did it as a Google Form?
 - Kristen: Jes you also did a spreadsheet for our class already?
 - Jes: Yeah I was told that that wasn't a great idea because the faculty doesn't want us to be giving subjective information about preceptors. They want us to be objective for professionalism reasons.
 - Kristen: I think that for SAN, it would be just a students' contact information and then others can get in touch with that student.
 - Jes: But if we are only directing them to one opinion, it can be very biased. The class before had done this too, and they were told maybe not to.
 - Kristen: We talked about it in the SAC meeting today and there isn't a lot of information about preceptors out there so they encourage us to talk to the upper years about it.
 - Jes: Yeah if you are cleared by the faculty to do this then it's all good.
 - Kristen: I'll make sure it's not like a Rate my Preceptor, it'll be more objective things like accommodations, how to get around, etc. I'll work with Kevin.
 - Jes: We just have to make sure the owner of the document is APSA so we don't lose it.
12. OSCE Practice Project Update - Kristen (for Alex) (1 min) - 17:43
- Kristen: I was meeting with Alex and Gillian. The lab is obviously closed right now but Gillian is open to letting us use it on "off" days so MWF. And we would need a dedicated student volunteer to watch over because there are drugs there, so that student would be responsible for any stolen drugs. We need help from students to make cases for these OSCEs. We were thinking about asking professors to incorporate it into courses and getting credit for making cases. I will contact professors for the winter term. Alex has a few cases already right now and wants to do a soft start of it.
 - John: Just logistically, who are you having as patients.
 - Kristen: Volunteer based. Just students who volunteer their time. It would be informal right now because we don't have a set space.
 - Mark: I have cases from CAPSI and we usually share it to 4th year reps but I could also share it to you guys for this.
 - John: Are the cases specific? Like today we are doing a GI case?
 - Kristen: No, it would be like the OSCE. You wouldn't know what you are getting yourself into.
 - Theresa: Mark had asked my class if we needed any volunteers for PIC/OTC for CAPSI. There are volunteers to help out from my class (Pharm D class). One of our assignments is to make cases for 2nd year labs and I can talk to Terry Schindel and ask if they are okay with taking our cases and submitting them also to you.
13. Committee appointments - Jes (1 min) - 17:44
- Jes: Thank you everyone for taking the time to vote for committees! It is appreciated. For any committee heads, if there is space left on your committees and you will be appointing members to committees, please cc myself and Lynnea so we are aware. Also for committees, please also make sure to cc Lynnea to put meetings and stuff into the APSA calendar to ensure there is space for the meeting to claim the APSA Board Room.
 - John: Do we have a list of committees that still have space on them?
 - Jes: Alex had sent out an email.
14. Additions to the Agenda



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15. APSA Bear (1 min) - 17:45
 - Lawrence: I would like to give the APSA Bear to Mark for all your hard work with CAPSI and the Breast Cancer Fundraiser.

16. Adjournment (17:53)
 - a. First: Jenn