



Council Meeting
March 7th, 2016 at 17:00 (ECHA L1-420)

➤ Call to order - 17:00

➤ Roll Call

- Helen Marin
- Eman Saleh
- Dana Moynihan
- Sahiba Khurana
- Kasia Babyn
- Maggie Huynh
- Yasir Iqbal
- Daniel Leung
- Mariah Anderson
- Jeff Chow
- Phoebe Hsu
- Alyssa Aco
- Mehnaz Anwar
- Doug Lam
- Kevin Thai
- Xing Sun
- Saleem Alsaadi
- Will Chan
- Samantha Davidson
- Callen Kenyon
- Roy Tram
- Luke Ulyott
- Aliaks Savin
- Essi Salokangas
- Marline Aizouki
- Regrets: Bryan Hodgson, Alyssa Schmode

Motion: To approve the agenda. First by Doug, seconded by Kevin.

Motion: To approve the previous Council [Meeting Minutes](#). First by Kevin, seconded by Luke.

New Business

- Student Accommodation Network Forum - Doug Lam
 - Doug would like to request a new budget item to make the forum ad free for \$30/year
 - We could also personalize the URL and have it ad free for \$45/year
 - We may not need it as many students have ad-block
 - But it would look much more professional to those who do not
 - We could trial this for 1 year, then administer a survey but it would be better to keep the URL consistent
 - May be better to make the website as professional as possible from the beginning in anticipation of its growth to include preceptors and faculty members in the future

Motion: *Be it resolved that APSA Council approve a one-time budget item of \$45 for the purpose of making the Student Accommodation Network forums ad free and have a personalized URL for 1 year. First by Kevin, seconded by Sahiba. All votes in favour, motion carries.*

- Yearbook Update - Publications Director
 - Yearbook sales have not been very high and little interest has been shown in them
 - Alyssa suggests changing the format of the yearbook
 - Have a personalized yearbook for each graduating class that follows them through their four years of pharmacy school
 - Other schools had trouble selling yearbooks but this system as very successful for them
 - The logistics and the constitution will still have to be figured out
 - This could either start with the class of 2017 or 2018
 - Councillors felt this should start as soon as possible and try to have this new system in place for the incoming class of 2020
 - It could become the responsibility of the class reps and social reps to coordinate this for their class
 - The yearbook will still be under the direction of the Publications Director
 - Starting now would mean extra work but this is an opportunity to trial the new system
 - The incoming class of 2020 could have two designated students coordinating the yearbook for the four years
 - Another option is to have two students coordinate the yearbook as well as sit on the Publications Committee
 - We could create an ad-hoc committee for the class of 2017 to start the project
 - Earlier availability is not possible at the moment due to the printing date being in August
 - Images of Distinction has not sufficiently met APSA's needs and council is considering changing to [Lifetouch](#) when the current contract expires
- APSA/RxA Flu Shot Video and Contract - SAF-Pharm Director
 - [Contract](#)
 - RxA would like to contract APSA to create a video for their Fall 2016 flu campaign
 - APSA will contract Jordon Hon to produce the video now for later release
 - Total estimate is \$280
 - 2 days of filming, 3 hours per day, at \$30/hr and a \$100 flat rate for editing
 - APSA will pay Jordon Hon first, then invoice RxA for reimbursement later
 - This video is projected to be completed before the end of the school year
 - We will receive invoice and pay within 3 days, then hold the deficit until APSA is reimbursed by RxA
 - There are current plans to shoot the video in several weeks
 - This contract will be a one-time budget item

- APSA will specify a deadline for submission of the final product
 - This will then be shared with RxA for review
 - Tentative deadline is May 31, 2016 but Daniel will discuss this further with Jordan

Motion: Be it resolved that APSA Council agree to the terms and conditions laid out by the contract between Jordan Hon and APSA for his services on the APSA/RxA Influenza Immunization Awareness Video. The contract will be signed by Helen Marin (President) and Roy Tram (VP Finance) on behalf of APSA. First by Kevin, seconded by Doug. All votes in favour, motion carries.

- Pharm 453 - Intercultural Exploration of Pharmacy and Health - President
 - Students taking pharm 453 are usually reimbursed \$750 per person through the U of A group awards
 - This year, Professor Cox was unable to secure this funding for the class and requested students apply for the individual award instead
 - 9 students were declined for this award and were wondering if APSA could help
 - Helen discussed this funding with Dean Kehrer and agreed that if APSA approved of this funding coming from the MMF, he would allow it
 - There is usually extra unused money from the MMF and the funds would be coming from that leftover money
 - Students will have to keep receipts and submit the required documents to receive this funding
 - Council felt that considering that these students were told by the Faculty they would get support but did not, APSA should support them if possible

Motion: Be it resolved that APSA Council approve a one-time payment of \$6750 from the market modifier budget to the 9 students that did not receive the expected travel award (\$750 x 9) upon successful submission of required documents. First by Alyssa Aco, seconded by Kevin. All votes in favour, motion carries.

- General Updates - President
 - Contracts - [Template](#)
 - There were troubles in the past regarding payment for services so we the Constitution and Policy Committee will add this into constitution and we will be using this template for future contracts
 - Please email any feedback to Helen
 - Constitution
 - There will be many changes to the constitution this year as many articles are outdated
 - Helen will send google form on the council Facebook page
 - Look at your position and submit relevant changes on google form
 - Also try to look beyond your position in the general sections of the constitution
 - This probably will not affect the current council but will affect future councils so it's worth the time
 - APSA will have the Constitution and Policy Committee make changes but position specific feedback from councillors is required
 - Elections
 - Candidate forums are coming up, please try to attend and ask questions to the candidates
 - AGM
 - The AGM will be hosted on March 21 in place of the general council meeting
 - Election results announced at the end of the AGM
 - All councillors are required to attend
 - By-elections
 - Due to Easter weekend, we miss 1 Monday

- Discussed with CRO, applicants will submit video and LOI
 - Councillors will vote online at home
- Executive council will create a motion for appointments
 - There will be no discussion so votes will not be swayed
- This will be the first year that the new council will not be voting because the old council has a better understanding of what each position demands
- Yasir thinks it's a good idea

Motion: *Be it resolved that APSA General Council vote online for the by-elections and allow the Executive Council to pass the motion on the newly elected positions for the by-elections. First by Alyssa Aco, seconded by Eman. All votes in favour, motion carries.*

- Changeover Meeting - President
 - The changeover meeting will take place on April 4
 - Councillors are to have their portfolios updated by this meeting
 - Current councillors will discuss the portfolio with the incoming councillors
 - In past years, incoming councillors met with the President and President-Elect but the best person to talk to about specific positions is the current holder of that position
 - New and old council could have an outing after this meeting
 - It will not be on APSA's budget
 - Grad Co-Chairs is a new position, please pass along whatever information you have at this point
 - A google drive folder will be posted on the councillor Facebook page for councillors to upload their portfolios
 - Councillors must inform Helen in advance if they are unable to attend the changeover meeting
- Executive Council Lunch - President
 - Executive council has meetings every week and also meet when unexpected issues arise
 - They often give up their lunch times for this
 - Helen would like to take executive council out for lunch
 - Suggests a \$400 budget item to ensure there will not be an overage
 - Helen has not asked executive council about this lunch, it was entirely her own idea
 - This item will go under the President's budget

Motion: *Be it resolved that APSA Council approve a budget item of \$400 for a thank you lunch/dinner for the APSA Executive Council. First by Doug, seconded by Mariah. 21 votes in favour, 0 votes against, Helen abstained. Motion carries.*

- APSA Bear Award
 - Shayne did not mention who he wanted to pass the bear on to so Helen will award it to Will for putting together Blue and Gold.

Motion: *To adjourn. First by Phoebe.*