



Alberta Pharmacy Students Association
2-35 Medical Sciences Building
1st Year Class Representative
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1st Year Class Representative Fall 2024 Semesterly Report

Regular Tasks:

- Attended bi-weekly APSA general council meetings
- Sending out weekly emails to update the cohort on deadlines, news, and events
- Communicating with professors about class concerns
- Answering questions classmates may have had through emails, in person, or through discord
- Monitored and made announcements on the Class of 2028 discord server

September:

- Introduced myself as class representative to the professors
- Sent out a google form about how many people are interested in participating in First Aid and CPR training in Class of 2028
- Communicated with 2nd and 3rd year class representative to ask them if anyone in their cohort requires First Aid and CPR training
- Sent out a google form about how many people are interested in getting their backpacks embroidered

October

- Contacted First Aid and CPR providers to arrange dates and times
- Contacted backpack embroidery providers to discuss quotes and availabilities
- Booked room for First aid and CPR training
- Sent out the First Aid and CPR training registration Form
- Attended Student Advisory Council Meeting

November:

- Let First Aid and CPR providers into the building on training days (received help from 1st year social representative on some days)
- Sent out another backpack embroidery form and received final quote from backpack embroidery providers
- Sent out a payment form for backpack embroidery
- Collected backpacks from students and dropped them off to the backpack embroidery providers
- Received backpacks from the providers and returned them to the students
- Attended Student Advisory Council Meeting

December:

- Sent out information about focus groups