



APSA Committee Meeting  
September 13, 2021 17:00

1. Call to order (17:00)
2. Roll call (2 min) Garrett, Marzena, Alyna, Alyssa, Carolina, Daniel, Daria, Ivy, Jared, John C, Jonathan, Katie, Kaylee, Mahnoor, Molly, Naomi, Rachel, Mostafa, Nathan, Rachel, Talia, Tegan, Zoria, Diane, Chelsea, Jasmine, Saad, Amandeep
  - a. Regrets:
3. Additions to the agenda (1 min)  
**Motion: To approve the agenda**  
**First: Diane. Second: John.**
4. Minutes of the last meeting (1 min)  
**Motion: To approve the previous meeting minutes**  
**First: John. Second: Carolina.**

New Business:

5. Introduction of 1st Year Representatives - Garrett (2 mins)
  - a. Garrett: I'd like to introduce Daria and Talia who are our 1<sup>st</sup> year council members. Welcome to our council meeting. I would like to congratulate you on getting this far. I look forward to working with you guys throughout the year.
6. Appointment of Faculty Representatives - Garrett (2 mins)
  - a. Garrett: Every year APSA has Faculty representatives that sit on APSA. They act as liaisons between APSA and the faculty. In previous years it has been Dr. Sanghera and Dr. Bharadia and they did an excellent job. We need to make a motion to have them officially appointed to sit on APSA. Does anyone have anything they would like to say before I make a motion?  
**Motion: BIRT APSA appoints Dr. Ravina Sanghera and Dr. Morgan Bharadia to the positions of Faculty Representatives on APSA General Council for the 2021-2022 academic year.**  
**First: John. Second: Alyssa. All in favor. None opposed. Garrett abstains.**
7. Exceptional Tuition Increase Update - Garrett (5 mins)
  - a. Garrett: I wanted to give you all an update. I gave an update at the Summer Retreat telling you how the increases were sent to the government and they were sent back to faculty for revision. The faculty has to do more student consultation and make changes based on it and then send the proposals back to the government. The deadline is September 30 and I know we have had more on our minds than this increase. I met with Dr. Christine Hughes and Dr. Ken Cor to discuss this and steps going forward. In their previous proposal, they had 11% of the funds allotted to bursaries. Through consultations with APSA and other organizations, they have increased that to 20%. There is still more consultation to be done. Next week we have an executive council meeting and Dr. Christine Hughes and Dr. Ken Cor will give us a brief presentation of the proposal. In the next couple weeks the faculty is planning to have a town hall. Based on our feedback, they will revise their proposal and then they will submit that on September 30. I know it needs to go through the board of governors at the University of Alberta and then it will get sent to the government and to the Minister of Advanced Education. I want you to know that you should expect to see some things going forward in terms of student consultation.
8. Increasing RxA Exposure - Garrett (5 mins)
  - a. Garrett: Over the summer, I met with Ali Dimani who is the liaison between RxA and APSA. We discussed expectations and goals for the upcoming year. He brought up increasing RxA exposure. They feel that they sponsor a lot of events and have a lot of input as a stakeholder. However, they don't see that it is consistent. They come to orientation and then they don't



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- come back until RxFactor and then I don't know if they help with Blue and Gold or Graduation. They would like to have more consistent exposure throughout the year. I told him that I would come back to General Council and see if we could brainstorm ideas of how RxA could get more involved. In the past, we've invited them to certain events like trivia. They want to get to know the students and want them to succeed in their pharmacy career. Does anyone have any ideas they would like to bring up?
- b. Diane: I was talking with Ali this summer about SAF and advocacy work. We were planning in winter to bring on professors and previous pharmacists to talk about their pharmacy role so that we could expand on their role. I don't know if I want to have it part of the Trade Show or just make it a separate event but it is in the works. I'm not sure if you're interested in collaborating but it does sound like something similar to what you are talking about.
  - c. Garrett: I'm glad to hear that, because RxA does sponsor a lot for us.
  - d. Rachel: For PAM we can see if they want to get involved with the different clinics that we will be doing so they could get involved with the public and not just the students.
  - e. Garrett: I think it would be great to involve them more in PAM. I can't remember if they did much in PAM last year or mainly just sponsored.
  - f. Rachel: They sponsored the buttons last year and did a combined Lunch and Learn with ACP.
  - g. John: I've been in close contact with Jared and Ali. We explored ideas of how RxA could be involved with APSA. A big thing we proposed was students being more involved with RxA. We suggested they could host professional events so there is exposure that way. When we vote in the new Social Media Director, as well we have the new Twitter for APSA, we came to an agreement that they will retweet our tweets and we will retweet theirs. We also discussed that RxA may sponsor the pharmacotherapy project and put their name on that. There are just some concerns about using their logo. I do think there are many events to involve them in.
  - h. Garrett: I'm happy to hear you've been having those conversations with them.
  - i. Diane: I was thinking about collaborating with the PAM committee. If anyone wants to get involved, Ali wants to present on APA, CDE and all others. Maybe we could combine events to prevent overlap.
  - j. Garrett: These are all great ideas. Going forward if you guys want to think about ways to get RxA involved. This is a good place to start and I like the idea of working together. Does anyone have any other ideas? If not, we will continue on.
9. Graduation Updates - Garrett (5 mins)
- a. Garrett: Recently, I met with Dr. Sanghera and the graduation committee chairs from 2021, Dallyce and the Dean of Student Services. The class of 2021 wanted to hold their grad in the next two weeks. They wanted to submit their event to Bearsden and faculty said that they weren't able to support it, therefore they had to take a step back. I had to make a decision that day about whether APSA would help them submit it to Bearsden and I told them that APSA will not be able to help them out. I didn't think now was a good time to be having a large scale event and that it was a good look for us right now. We also don't have a general liability insurance policy. Ravina said it would be best for me to bring it back to council and discussed the risks and liabilities. In terms of large scale events, I made an executive decision because I thought that there were very notable risks with this event. We decided not to support it and they were fine with it. They will have a graduation one day but we don't know when it will be safe to do so.
  - b. John: What was their reaction?
  - c. Garrett: I was giving them the answer that I would go back to council. They did want an answer right away which is why I said no. They did seem disappointed because this is the 3rd time their graduation was postponed and they hoped that they would be able to have it this



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- time. They weren't angry but they wanted an answer. They were happy to receive an answer.
- d. John: What are we doing with the money that they raised for graduation?
  - e. Garrett: We have three accounts for graduation for 2020, 2021 and 2022. We will sit on that money for now. Faculty is planning to have a graduation at some point but when that will be is unknown. All the money is in separate accounts and ready for them. Does anyone have anything else they would like to discuss or shall I move forward?
10. Faculty Committee Appointments - Garrett (5 mins)
- a. Garrett: If you remember, at Summer Retreat there were faculty committees that APSA members sit on. There were two positions that weren't filled at that time. After the retreat I reached out to people to find someone interested in them.  
**Motion:** BIRT APSA appoints Rachel Hanson to the Alumni Committee and Nathan Brandwein to the Research Day Committee for the 2021-2022 academic year.  
**First:** John. **Second:** Carolina. **All in favour. None opposed. Garrett abstains.**
11. CAPSI Update - Rachel/Katie (10 mins)
- a. Rachel: We wanted to give an update on what we are doing and what will be happening going forward. Today we had our first event for the first years today. We introduced them to CAPSI, gave them some notebooks and then did some giveaways for gift cards. We encouraged them to sign up for Run for the Cure and Saving Second Base. I wanted to also encourage you all to join. The Run for the Cure donations have been less than previous years but that is understandable as people may not have the ability to donate this year, but we will do our best. We are planning a professional headshot fundraiser soon and we will likely post about it tomorrow. Students will be able to get their headshots done by the photographers. We are distributing CAPSI notebooks this week. We got our cases for our CAPSI competitions so we will plan that shortly. We will likely do it in person but we were able to do it online successfully last year. CAPSI National is talking to MEDISCA to see if they are able to send us supplies. We are also doing blood donations. Katie, did you want to speak about that?
  - b. Katie: We have entirely filled all spots. There are 5 appointments each and 20 appointments in total. We actually have surplus demand as well so I am very happy with that.
  - c. Rachel: If you have any questions feel free to ask us.
12. Budget Approval - Daniel (15 mins)
- a. Daniel: The last time I presented was at the Summer Retreat so this is just building upon that. We will discuss our main sources of income and expenses, our bank standing and the projected budget for approval. Our main sources of income come from APSA memberships. The class of 2025 is sitting at 64.3% membership purchases. This is lower than previous years so we need to push that class to start purchasing memberships since this is our biggest source of income. I'm not sure what we need to do to sort of push the membership sales more, but it would be good if we could bring it up to about 80%. The only reason I say this is because financially it is difficult to balance the initiatives that APSA wants with the tight funding we are receiving from the faculty. Locker fees are our secondary main source of income. Thank you to Alyssa for doing most of that. Lastly, Scotiabank sponsored us for orientation and we also received money from job postings. In terms of expenses, intramural fees have gone up almost double. I decided to approve this anyway because it is our first year back, but I can see this being an issue for next year. I'm not too sure if the intramural fees will drop eventually but their rationale for this increase in fees is to buy lots of cleaning supplies. This is something I am asking faculty to cover but we will see. We also spend money on social events and prizes. Some impending large expenses we foresee are the insurance policy and CAPSI memberships. I'll point out that the CAPSI memberships factor in existing members, not new members. The fact that not a lot of 2025's are members which may help us. We are also still working on an insurance policy.



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- b. Rachel: They do the membership drive at the end of September. If any new members come in they are applied at the next membership drive which is in the winter.
  - c. Daniel: We are trying to fund as many APSA initiatives as possible while not hurting our bank account too much since we are facing quite a tough time from the APSA memberships as well as the MOUs from faculty. I will go through the budget spreadsheet fairly quickly. It indicates the maximum amount that is provided to you, but it doesn't mean that you have to spend that money.
  - d. John: I have updated the spreadsheet to indicate some new potential funding.
  - e. Daniel: Could you elaborate on where that potential funding is coming from?
  - f. John: It comes from the continued excellence fund, Medi-Drugs, ACP, RxA and Mint Health so there is some more funding for anyone that needs it.
  - g. Daniel: I will take a look at those updates after the meeting. Does anyone have any questions.
  - h. Garrett: Thank you for the budget, it is very inclusive. I will say that those itemized things in your budget is the max amount that you can spend. Although, Daniel and I are able to approve spending up to \$100. If something comes up, you can bring it up to us. Anything more than that would have to be brought up to council.
  - i. John: I know we addressed this last time, but the faculty through MOUs won't cover awards right?
  - j. Daniel: When I spoke with Dallyce, it isn't directly associated with student wellness so they will opt out of that. I also wanted to add that there is something called a flex fund. The faculty decided not to supply that as an MOU but they did say that if you do have any events that are not in the budget, they are willing to cover those as long as we run it past them.
  - k. Garrett: Yes, so this year it won't be part of APSA's money, it will be Student Services, but they are willing to spend that money on us if we run it past them.
  - l. Rachel: Just wondering if you want us to continuously update our spending on the spreadsheet?
  - m. Daniel: I have been doing everything for you guys. The request for reimbursement gets sent directly to me.
  - n. Marzena: I just wanted to mention that you can take out the business cards from the VP Admin budget because we decided not to do them again this year.
  - o. Diane: I didn't get clarification from the previous SAF director because we didn't do the Trade Show. There is a budget for the vendors, but I don't understand why we pay for them instead of them helping us out?
  - p. Daniel: I think it's actually the vendors paying us. It is under the revenue tab.
  - q. Diane: Someone told me otherwise, so I was a little confused about that. Thank you for clarifying.
  - r. Daniel: I oversee the budget but I don't know the fine details but we can discuss it afterwards to figure that out.  
**Motion:** BIRT APSA approves the budget put forward by Daniel for the 2021-2022 academic year.  
**First:** John. **Second:** Diane. All in favour. None opposed. Garrett and Daniel abstain. Motion carries.
13. APSA Bear - Garrett (2 mins)
- a. Garrett: I got the APSA bear delivered to Anjela's office. We do this after every general council meeting. It is something lighthearted to recognize councillor work. I will start it off this week and I couldn't decide on one person so I am giving it to two. The first person I wanted to give it to was Daniel as he has put so much work into the budget. He has been managing all of our finances and doing a ton of work with insurance. The second person I would like to give it to was Alyssa. She put in a ton of work before school started and cleaned



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up all our student spaces. She has also been dealing with locker sales. I wanted to thank you both for your hard work for getting us back in person. Congratulations to you both.

14. Additions to the Agenda

15. Adjournment (17:49)

**Motion:** To adjourn

**First:** Diane. **Second:** Molly.