



APSA Committee Meeting
November 8, 2021 17:00

1. Call to order (17:01)
2. Roll call (2 min) Marzena, Garrett, Jasmine, Daniel, Amandeep, John, Jared, Alyssa, Rachel
 - a. Regrets:
3. Additions to the agenda (1 min)
Motion: To approve the agenda
First: John. **Second:** Amandeep.
4. Minutes of the last meeting (1 min)
Motion: To approve the previous meeting minutes
First: John. **Second:** Rachel.

New Business:

5. In-Camera Discussion - Garrett (5 mins)
Motion: To move into camera.
First: Jared. **Second:** Rachel.
Motion: To move out of camera
First: Jared. **Second:** John.
6. APSA Office - Garrett (5 mins)
 - a. Garrett: Do we have access at all times to the office or do we still need to pick up the key to get in?
 - b. Daniel: We have 24/7 access, I'm pretty sure.
 - c. Garrett: Do you think there is any benefit to holding office hours in person or keep them online?
 - d. Daniel: I was thinking about how necessary office hours are. I know it is in the constitution but I was wondering if there is anything we can do about it?
 - e. Garrett: I think that when they were in person, they were more necessary. People would swing by office hours and drop off community education packages, different items and stuff.
 - f. Marzena: I've been hearing from councillors that hold office hours that they don't feel any benefit from them. Even when I had office hours last year, no one showed up for the whole semester. I think we can look into it and gauge interest about office hours by adding a question into our student feedback form. I think we should seek that information from people holding office hours now too and see if they have had people show up.
 - g. Garrett: Talking to other associations, almost all of them say they hold in person office hours.
 - h. John: From a personal perspective, I didn't get anyone at my office hours. Most of the time, people would reach out outside of that time at random times. It eventually just became an as needed basis where people would schedule different times to talk. Some councillors aren't sure why they are holding office hours. Maybe a shift to appointments might be better.
 - i. Amandeep: Can we change that mid-semester? What does the constitution state regarding times of office hours? I've also heard the same thing from other councillors and I think it would be great to bring this up in General Council since it has more implications for them. I've also heard that since it is online, there are no issues because you can just have it open in case someone does come.
 - j. John: I also heard it is a source of anxiety for some people, in the odd case that they may miss office hours. At the moment, I have been hearing that there are some people that are confused about what APSA does.
 - k. Garrett: I think there are also non-tangible things going on within APSA right now and we are doing a lot of behind-the-scenes work because of the situation. Going forward, I'm hoping



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that SGS will change some of the restrictions to better suit in person events.

7. Social Media Officer - Garrett (10 mins)
 - a. Garrett: Does anyone have any ideas of what to do about the position?
 - b. Amandeep: I thought getting the password and logging in on our own worked okay.
 - c. Garrett: I think Mandy is still kind of looking over the account even though it is not her job.
 - d. Alyssa: Mandy still does take the responsibility to respond to people sending messages to the account. I think whoever has something to post can just log in. I think it might be worthwhile having someone else taking on the role of replying to messages.
 - e. Garrett: Do we think there is a position within APSA that could be related to this work?
 - f. Marzena: I guess replying to messages could be related to my role since I reply to emails, but not posting for events. I would like people to post their own items.
 - g. Garrett: That would be great, and then maybe we could put you down as a contact for if people need the username and password.
 - h. Amandeep: Maybe the social representatives could be in charge of that during their office hours? They could check the social media once a week?
 - i. Marzena: I don't know how active the social media page is but if it were only checked by them once a week it would end up being checked a total of three times a week since we have three social representatives holding office hours. Do people message a lot?
 - j. Alyssa: Not many people send messages. I've been logged in doing student challenges. Some accounts ask us to just repost their posts. I don't think it would be a huge task.
 - k. Garrett: Thank you Marzena, that makes things a lot easier. At the next meeting I'll make an announcement discussing the procedure for the rest of the year.
8. Additions to the Agenda
 - a. Mint Programs - John (5 mins)
 1. John: Kit is sponsoring two programs and one is called the "Holiday Helping Hand Program". Kit wants to give 10 \$50 gift cards to students to help students who may need it. We'll be initiating that project next Monday. The second bursary program would be 3 bursaries of \$500. That is still not finalized but that is coming down the pipeline.
 - b. Faculty Update - Daniel (1 min)
 1. Daniel: In regards to the MOU request for intramurals. We negotiated with faculty that they would pay for 65% of intramurals, but they sent a cheque for 100% of coverage but that is wrong since that isn't what was approved in the MOU request. In the faculty meeting tomorrow I will give an update about that.
 2. John: Did the therapeutics project pull the funds from RxA?
 3. Daniel: I wasn't aware that it was approved.
 4. John: It is approved but I am meeting with Ali at the end of the month and I will determine how the funds will become available.
 5. Garrett: They were very receptive to approving the money for the students.
 6. Marzena: Daniel, you were the last one to discuss with Jagmanpreet, so can you update him on how to pull those funds now that they are approved?
 7. Daniel: Yes, I can do that.
9. Adjournment (17:16)

Motion: To adjourn.
First: Jared. **Second:** Jasmine.